



Innovation Disclosure Form

This form is for all UWE Bristol research staff and Postgraduate Researchers (PGRs). Its purpose is to enable you to describe innovations arising from your research which you think can be exploited, either commercially (for profit) or not-for-profit purposes. RBI will consider your IDF and work with you to help you develop your innovation, as appropriate. This applies equally to inventions which may be patentable and other types of innovation where other forms of IP protection are likely to be important, such as copyright in software, tool-kits or training manuals, artistic works, photography or film.

Under the UWE Bristol Intellectual Property Policy, staff and students have a responsibility to report all innovations in which IP is relevant to the Director of Research, Business and Innovation and to Dean(s) or Head(s) of Service. **PGRs should consult with their supervisors before submitting this form. Please tick the box on page 2 to confirm that you have sent your innovation disclosure information to your Dean(s) or Head(s) of Service.**

First name

Surname

Faculty

Department

Contact email address

Contact phone number

Title (max 7 words)

In lay person's words, please describe what your innovation is (max 50 words)

In lay person's words describe the purpose of your innovation (max 75 words)

What do you and your team want to achieve from developing the innovation? (max 100 words)

Please describe what the market demand is for your innovation (max 500 words)

Please describe any products that compete with your innovation in the marketplace? (max 500 words)

Please provide a technical/logistic description of your innovation. You may insert any drawings or attach them separately (max 500 words)

Please list any searches in academic literature, trade literature, patent databases that you have carried out

Who are the Creators/Inventors of, and/or Contributors to, the innovation?

Please list any associated contracts and/or funding with your innovation

Please describe any existing IP rights or issues associated with your innovation

The personal information collected on this form will be processed by the University in accordance with the terms and conditions of the 2018 General Data Protector Regulation (GDPR). We will hold your data securely and not make it available to any third party unless permitted or required to do so by law. Your personal information will be used/processed as follows: 1. The information may be used to send you correspondence regarding Innovation and IP. 2. The information will be disclosed to relevant administrative staff in UWE Bristol's Research, Business and Innovation (RBI) for the purposes of administering point 1 above. 3. The information will be stored on the University's secure servers. The University Data Controller is the Data Protection Officer who can be contacted by email: dataprotection@uwe.ac.uk

I can confirm that I agree to this Innovation Disclosure Form being sent to my Dean or Head of Service and I agree to the University processing my personal data as described above

For Office Use

P/IN number: XXXX

Received:

Decision: