

UWE Bristol Harvard referencing

Library guide – 4th edition

www.uwe.ac.uk/referencing

A quick guide to the most commonly cited media formats

Each time you use someone else's words or ideas in your work, it is essential that you acknowledge them. This is done by briefly referring to (citing) the sources of information in the text of your work, with the corresponding references at the end.

This guide will help you become more familiar and confident with the UWE Bristol Harvard style to reference the most commonly used media formats. **For further examples, including guidance on in-text citations and a range of tools to support you, go to www.uwe.ac.uk/referencing**

You should check your module handbooks for guidance on which referencing style is required for your course.

Books

Print:

Author surname, initials. (Year of publication) *Title*. Edition (if not first).

Place of publication: Publisher.

For multi-volume work, add (X vols.) after title

Pearson, A., Field, J., Ford, D. and Jordan, Z. (2007) *Evidence-Based Clinical Practice in Nursing and Health Care: Assimilating Research, Experience and Expertise*. 2nd ed. Oxford: Blackwell Publishing.

Electronic:

Author surname, initials. (Year of publication) *Title* [online]. Edition (if not first). Place of publication: Publisher. [Accessed DD Month YYYY].

Williams, J. (2007) *50 Facts that Should Change the World* [online]. Revised ed. London: Icon Books. [Accessed 26 July 2011].

Films or one-off TV programmes

Title of Film/Programme (Year of release) [format]. Directed by Director's Name. Country of distribution: Distribution company.

This is England (2006) [DVD]. Directed by Shane Meadows. UK: Optimum Home Releasing.

Images and illustrations

An image referenced from a book (including exhibition catalogues):

If the image is taken from another work (e.g. reproduced in an exhibition catalogue or book) it should be cited as part of that book.

Artist surname, initials. (Date of creation) Title of work [medium]. In: Publication author surname, initials. *Title of Publication*. Place of publication: Publisher, page number.

Edgerton, H. (1957) Milk drop coronet [photograph] In: Thomas, A. (1998) *Beauty of Another Order: Photography in Science*. New Haven and London: Yale University Press, p. 183.

An image accessed electronically:

Artist surname, initials. (Date of creation) *Title of the Work* [medium]. At: place where the work is housed: institution or collection that houses the work [online]. Available from: URL [Accessed DD Month YYYY].

Turner, J.M.W. (c.1825-30) *Sunrise* [Watercolour on paper]. At: London: Tate Britain [online]. Available from: <http://www.tate.org.uk> [Accessed 19 December 2010].

Journals

Print:

Author surname, initials. (Year of publication) Title of the article. *Journal Title*. Volume no. (Part), page numbers.

Langman, S., Smith, J., Athens, D.A. and Gibbs, Y. (2000) Life cycles: manufacturing techniques in the new millennium. *Manufacturing Weekly*. 15 (1), pp. 12-18.

If the journal is a supplement, include the word 'Supplement'. Fletcher, J. (2010) Making use of clinical evidence to provide quality patient care. *British Journal of Nursing*. 16 (Supplement) pp. 3-17.

Electronic:

Author surname, initials. (Year) Title of the article. *Journal Title* [online]. Volume no. (Part), page numbers if available. [Accessed DD Month YYYY].

Kelly, B., Halford, J. and Boyland, E. (2010) Television food advertising to children: a global perspective. *American Journal of Public Health* [online]. 100 (9), pp. 1730-1736. [Accessed 10 January 2011].

Official publications: Command and departmental papers

Print:

Name of Committee, Department or Royal Commission (Year of publication) *Title*. Place of publication: Publisher. (Paper number).

Lord Chancellor's Department (1999) *Government Policy on Archives*. London: The Stationery Office. (Cm. 4516).

Electronic:

Name of Committee, Department or Royal Commission (Year of publication) *Title* [online]. Place of publication: Publisher. (Paper number). Available from: URL [Accessed DD Month YYYY].

Secretary of State for Business, Enterprise and Regulatory Reform (2008) *1st July 2007 to 31st March 2008, 28th (Regulatory) Impact Assessment Command Paper* [online]. London: The Stationery Office. (Cm 7358). Available from: [http:// www.official-documents.gov.uk/document/cm73/7358/7358.asp](http://www.official-documents.gov.uk/document/cm73/7358/7358.asp) [Accessed 20 July 2010].

Television programmes viewed on the Internet

An episode:

Title of series (Year of first broadcast), Series number, Episode number, Title of episode [online]. Channel of first broadcast, DD Month of first broadcast. Available from: URL [Accessed DD Month YYYY].

The Thick of it (2009), Series 3, Episode 8, Spinners and Losers [online]. BBC Two, 12 December. Available from: <http://www.bbc.co.uk/iplayer/> [Accessed 10 July 2010].

Website

Author surname, initials or Organisation (Year of publication or last update) *Title of Website*. Available from: URL [Accessed DD Month YYYY].

Royal College of Nursing (2009) *Learning and Education*. Available from: <http://www.rcn.org.uk/development/learning> [Accessed 22 December 2010].

For further examples, including guidance on in-text citations and a range of tools to support you, go to www.uwe.ac.uk/referencing