

Presentation by

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# Update on Open Access and the HEFCE requirements for the REF

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# Session Aims

- HEFCE Open Access requirements for the post-2014 REF
- What you have to do and how you can do it
- Where to find help with adding publications to the Research Repository

# HEFCE POST-2014 REF OA Guidance

Policy available from:

[http://www.hefce.ac.uk/media/HEFCE,2014/Content/Pubs/2016/201635/  
HEFCE2016\\_35.pdf](http://www.hefce.ac.uk/media/HEFCE,2014/Content/Pubs/2016/201635/HEFCE2016_35.pdf)



# Key Point

- ***When your journal article or conference proceeding (if it has an ISSN number) is accepted, add the Final peer-reviewed manuscript to the Research Repository***
- Forward a copy of the acceptance email to [eprints@uwe.ac.uk](mailto:eprints@uwe.ac.uk)

# What is the **Final peer-reviewed manuscript**?

- It is the final paper after peer review but before copy editing, coding and formatting by publisher

# Embargoes

- The policy allows repositories to respect embargo periods set by publications. Where a publication specifies an embargo period, authors can comply with the policy by making a 'closed' deposit on acceptance
- The deposited article metadata must be discoverable during the embargo period
- Repository team will ensure that the full text is open to the public once the embargo period is complete subject to publisher's policies

# Embargoes

- The maximum permissible embargo periods, from first online publication, are as follows:
- 12 months for REF main panels A and B (i.e. STEM subjects, UoAs 3-15)
- 24 months for REF main panels C and D (i.e. UoAs 16-36)
- If you have worries about embargoes, please contact [eprints@uwe.ac.uk](mailto:eprints@uwe.ac.uk)

# Choice of Publication

- It is possible that the conditions set by some journals or publications do not comply with these requirements. Wherever possible, you are advised to choose a journal that will allow you to comply by checking their policies
- Library Services can advise on publishers' policies if required by checking [Sherpa Romeo](#)
- There are some Rogue publishers out there: the research support team can help if you are unsure



# Deposit Process

- When your article is accepted for publication, you should deposit it onto the Repository immediately. Do not wait until it is published
- Remember to forward your acceptance email from the publisher to [eprints@uwe.ac.uk](mailto:eprints@uwe.ac.uk)
- Please deposit, in the first instance, your manuscript *as finally accepted for publication* after peer review but before copy editing, coding and formatting by the publisher

# Deposit Process

- If the publisher requires an embargo period before the full text can be opened to the public, the library's repository team will ensure it is respected
- If there is no publisher embargo, the repository team will make it freely available as soon as possible and no later than one month after deposit

# Implications of non compliance

You will have 3 months after the day of acceptance to post the final accepted version on the repository but do not delay. Post immediately on acceptance

## **Otherwise**

- You will not be allowed to use that output in a future REF
- No retrospective OA will be allowed

Please remind your colleagues

# Help

- ‘How to Deposit’ section - repository navigation bar
- Contact the Repository Team:
  - E-mail [eprints@uwe.ac.uk](mailto:eprints@uwe.ac.uk)
  - Call ext. 86438