

UWE Bristol External Examiners' Virtual Conference

Wednesday 15th October 2025

Agenda

Time	Session Title and Details
08:45 – 09:00	EE Conference Registration This is our registration session. Come along and check that you can join the session, hear and see us effectively.
09:00 – 09:30	Session 1: Overview of University & Structures & UWE Bristol's Quality Enhancement Framework Presented by Harriet Castor Jeffery, Head of Academic Quality and Partnerships Enhancement Welcome & Overview of UWE: Future aspirations and 2030 strategy.
09:30 – 10:30	Session 2: The Role and expectation of an External Examiner at UWE Presented by Jenny Dye, Director of Academic Standards and Regulations, School of Health and Social Wellbeing.
10:30 – 10:45	Break Please take a few minutes to take a breather and get a drink, ready for the rest of the morning. If you have any issues that you would like assistance with, please pop into this session and we will be happy to help.
10:45 to 11:30	Session 3: Operational Aspects of the External Examiner role Includes demonstration of accessing Pre and Post Assessment systems (Blackboard Ultra and the new Assessment Scrutiny and Moderation Tracker)
11:30 to 12:00	Session 4: External Examining of Partnership Provision Presented by Debbie Harley, International Partnerships Team Leader. An overview of processes relating to provision delivered at UWE collaborative provision partners (delivery, assessment, marking/moderation, exam boards and annual monitoring). Operational information relating to provision at collaborative provision partners
12:00 – 12:30	Session 5: External Expertise Service Demo / drop in question time

	Pre-recorded session delivered by a member of our External Examining Team, followed by allocated drop in time for any questions. Introduction to EES to access personal information, module / programme responsibilities and completion of annual report.
12:30 – 13:00	Lunch Please take a few minutes to take a breather, have some lunch and freshen up ready for the rest of the day. If you have any issues that you would like assistance with, please pop into this session and we will be happy to help.
13:00 – 15:00	Discussion with School colleagues • Further opportunity to discuss forthcoming assessments • Process for tracking / accessing pre- and post-assessment & expected timelines • Curriculum Development • Discussion of PSRB requirements and where applicable • Induction on International Partnerships (if applicable)
15:00	End of Conference