# Library - Application to photocopy 5% or one chapter from a book

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name** |  | | **ID Number** | |  | |
| **Address** | | |  | | | |
|  | | | Please post to me (tick) | | |  |
| **Faculty** | | |  | | | |
| **Author** | | |  | | | |
| **Title** | | |  | | | |
| **Chapter/Pages** | |  | **Edition** |  | | |

Copyright law only permits 1 Chapter or 5% of the entire book to be copied at any one time.

**Please read and sign the copyright declaration.**

**We cannot supply you with copies unless this form is signed.**

**To: The Librarian, University of the West of England, Bristol**

Please supply me with a copy of the article in the journal, or part of published work, the particulars of which are described above required by me for the purposes of research, for a **non-commercial purpose** or private study.

1. I will not use except for research for a non-commercial purpose or private study and will not supply a copy of it to any other person.
2. I have not previously been supplied with a copy of the same material by you or any other librarian.
3. To the best of my knowledge, no other person whit whom I work or study has made or intends to make, at about or the same time of this request, a request for substantially the same material for substantially the same purpose.
4. If this item was delivered by an electronic method (which includes facsimile transmission), I will retain a single paper copy and destroy any electronic copies after printing.
5. I understand that if the copyright declaration is false in any material particularly the copy supplied to me by you will be an infringing copy and that I shall be liable for infringement of copyright as if I made the copy myself.

\*Signature: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_

|  |  |
| --- | --- |
| \*This must be the personal signature of the person making the request. A stampede or typewritten signature, or the signature of an agent, is **not** acceptable. | **Please Note**. The information you have provided will be held confidentially and will be processed in accordance with the Data Protection Act 2018. |