# Application for Recognition of Accredited Learning

You should complete this form if you are:

a) applying to UWE Bristol for the first time and already have some Accredited Learning (AL) achieved at another provider which you think could be recognised towards the programme you are applying for;

or

b) already registered on a programme at UWE Bristol and seeking recognition of some AL as part of an internal transfer\*. In this case, your AL may have been achieved at UWE Bristol

or

c) already registered as a Postgraduate Research student, seeking recognition of some AL for postgraduate taught modules which map to descriptors of the Researcher Development Framework appropriate to the research student’s development needs.

PLEASE NOTE: if you are seeking an internal transfer you will also need to complete a separate [internal transfer form](https://www1.uwe.ac.uk/students/academicadvice/suspendtransferorwithdraw/transferring.aspx)

There are some restrictions on the amount of recognised prior learning that can contribute to a UWE Bristol award. This is set out in Section B part 4 of the [UWE Bristol Academic Regulations](https://www.uwe.ac.uk/study/academic-information/regulations-and-procedures) and on the [Accredited Learning webpages](https://www.uwe.ac.uk/study/academic-information/suspend-transfer-or-withdraw/accredited-learning).

If you need help completing this form, please consult a [Student Support Adviser.](http://www1.uwe.ac.uk/students/academicadvice/studentsupportadvisers.aspx)

Please complete sections 1 to 4 (with a green heading) electronically. UWE Bristol staff will complete sections 5 to 7 (with blue and orange headings).

Once complete, save this document as a Microsoft Word file. Please do not convert to any other file format such as PDF.

Where to send applications

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| If you are seeking advanced entry to a programme, please email your completed form and evidence to;  [admissions@uwe.ac.uk](mailto:admissions@uwe.ac.uk)  If you are a Postgraduate Research student, please email your completed form to the Doctoral Academy:  [doctoralacademy@uwe.ac.uk](mailto:doctoralacademy@uwe.ac.uk) | | If you are already registered on a programme, please email your completed form and evidence from your UWE Bristol email address to the relevant School Student and Programme Support Team:  [CCT.SPS@uwe.ac.uk](mailto:CCT.SPS@uwe.ac.uk) – School of Computing & Creative Technologies  [EDU.SPS@uwe.ac.uk](mailto:EDU.SPS@uwe.ac.uk) – School of Education and Childhood  [HSW.SPS@uwe.ac.uk](mailto:HSW.SPS@uwe.ac.uk) – School of Health & Social Wellbeing  [ARTS.SPS@uwe.ac.uk](mailto:ARTS.SPS@uwe.ac.uk) – School of Arts  [SoAS.SPS@uwe.ac.uk](mailto:SoAS.SPS@uwe.ac.uk) – School of Applied Sciences  [SoSS.SPS@uwe.ac.uk](mailto:SoSS.SPS@uwe.ac.uk) – School of Social Sciences  [LAW.SPS@uwe.ac.uk](mailto:LAW.SPS@uwe.ac.uk) – Bristol Law School  [BUS.SPS@uwe.ac.uk](mailto:BUS.SPS@uwe.ac.uk) – Bristol Business School  [AE.SPS@uwe.ac.uk](mailto:AE.SPS@uwe.ac.uk) – School of Architecture & Environment  [SoE.SPS@uwe.ac.uk](mailto:SoE.SPS@uwe.ac.uk) – School of Engineering |
| Section 1: Personal details (applicant to complete) | | |
| Surname | Click or tap here to enter text. | |
| First Name(s) | Click or tap here to enter text. | |
| Address | Click or tap here to enter text. | |
| Contact Phone Number | Click or tap here to enter text. | |
| Email Address | Click or tap here to enter text. | |
| Application Number / Student Number (as applicable) | Click or tap here to enter text. | |
| Full title of the UWE programme and on which year you are currently or soon to be registered on | Click or tap here to enter text. | |
| Who is your Director of Studies at UWE (postgraduate research students only) | Click or tap here to enter text. | |

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| Section 2: Previous Award details (applicant to complete) |
| Name of the institution(s) and dates attended at which the prior learning and credits were achieved: |
| Click or tap here to enter text. |
| Full title of the programme(s) on which you were registered: |
| Click or tap here to enter text. |
| Award/title(s) achieved e.g. Masters, PG Diploma, BA (Hons), Foundation Degree, CertHE: |
| Click or tap here to enter text. |

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| Section 3: Evidence (applicant to complete) |
| Please list documents which you will attach when emailing this application form. These should include copies of certificate, transcript of modules achieved, learning outcomes, syllabus etc.  Failure to provide sufficient evidence could lead to your claim being denied. |
| Click or tap here to enter text. |
| *Note for accreditation of Initial Teacher Training degree/PGCE with Qualified Teacher Status, copies of both award certificates must be provided* |

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| **Section 4: Module Details** (Applicant to complete) | **Section 5: Module Details** (UWE Bristol Academic Reviewer/Director of Studies (DoS - for PGR students) to complete) |
| **Applicant:** Please identify which modules from your previous study you wish to be considered for AL.  Please complete all cells on the left hand side of the page (with a green-heading). Credits studied outside of the UK must be translated to the European credit transfer system (ECTS), reflecting the equivalent credit amount in the UK. ECTS credits are half of the credit in the UK. Modules listed must be evidenced through an official transcript. | **UWE Teams:** Please indicate which UWE modules AL is being supported for and against which module(s) the learning has been matched. Commentary and rationale with reference to the learning outcomes mapping and an evidence base for the recommendation should be included in section 6. Guidance: [SAM (Intranet)](https://intranet.uwe.ac.uk/sites/SAM/Pages/AL-Academic-Notes.aspx) |

| **Code and Title of Module/unit of study** | **Credit****value** **(eg 10, 20, 30)** | **Academic****level** **(e.g. 4,5,6,7)** | **Month / Year of result** | **Credits transfer to ECTS?** | **Is Result pending** **Y/N** | **Module Code** | **Module title** | **Is AL supported Y/N** |
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| Section 6: Reviewer Comments (UWE Bristol Academic Reviewer/Director of Studies (DoS - for PGR students) to complete) | |
| Reviewer name: | Click or tap here to enter text. |
| Date: | Click or tap here to enter text. |
| Academic Reviewer/Director of Studies comments (rationale for supporting/rejecting AL claim; mapping of learning outcomes/content; confirmation of documents reviewed; for learning that is more than five years old please provide comment on currency; for Postgraduate Research students please justify mapping against the Researcher Development Framework) | |
| Click or tap here to enter text. | |