

Statement on PGR contributions to teaching

UWE is an institution with learning & teaching at the core of its activities and Postgraduate Researchers (PGRs) can make a significant contribution to these activities. Although the opportunity for PGRs to teach can be a benefit to develop and/or enhance their skills, there is no guarantee that teaching possibilities will be available. There is also no expectation on a PGR to be involved in teaching unless specified in their terms and conditions.

If PGRs undertake teaching activities such as demonstrating, marking, lecturing, or facilitating seminars, workshops, or lab sessions, they will be employed under the relevant UWE terms and conditions and paid at the applicable rate for the role. When calculating teaching hours, PGRs should use the total number of hours for which they are paid, which may include some or all the activities listed above, as well as other tasks related to payment.

Studentships

PGR students on studentships must confirm with their funder whether the terms and conditions of their funding permits them to take on additional work such as teaching.

PGR registration and teaching contracts

For full time (FT) students, teaching commitments will not amount in total to more than 120h per academic year. Where the total number of hours exceeds 120h, the PGR must change their registration to Part Time (PT).

For Part time (PT) students, teaching commitments will not amount in total to more than 220h per year.

PGR registration and final assessment

Please note: Being involved in teaching and related activity as a PGR may mean that the final examination is undertaken by two external examiners. For more information, please see [the Doctoral Academy Handbook](#).

USEFUL INFORMATION FOR PGRS CONTRIBUTING TO TEACHING

Planning to teach while a PGR?

Discuss your intentions with your Director of Studies who can help you understand how teaching is assigned within the School. You will also need to undertake the necessary training/development. The following information provides you with some guidance on the training available.

[Dr Petia Petrova](#) provides the **Introduction to Teaching & Learning** in line with demand. You can make contact with them to be added to the waiting list.

The following sessions are also open to PGRs who teach or support learning – whether you're new to teaching or looking to enhance specific aspects of your existing teaching practice.

Please note that you'll need a staff login to access these links and the staff e-learning platform MyLearning. You should have been issued with a courtesy staff login – please contact doctoralacademy@uwe.ac.uk if not and we can arrange this for you.

Using your staff login, but unable to access MyLearning? Contact skillsdevelopment@uwe.ac.uk for help.

Preparing to Teach Workshops:

Look for the following workshops that have previously been made available:

- Brand new: Introduction to Marking and Moderation, Frenchay
- Introduction to assessment and feedback, Frenchay
- Introduction to teaching practice and supporting learning, now online
- Introduction to Using Generative AI to plan your teaching and engage students, online
- Establishing collaborative classrooms that foster empathy, (Improvisation Skills for Teaching), Frenchay
- Introduction to peer observation of teaching, Frenchay
- Introduction to coaching style conversations, Frenchay
- Teaching with voice, presence and enthusiasm, (Improvisation Skills for Teaching), Frenchay
- Introduction to Inclusive Teaching & Learning Practice, online
- Introduction to small group teaching, Frenchay
- Teaching and facilitating learning with spontaneity and adaptability, (Improvisation Skills for Teaching), online
- Introduction to techniques for obtaining feedback from students, Frenchay

As always, please consult your DoS before booking and/or committing to teaching duties.

UWE HEA Fellowship Scheme

For those who have undertaken teaching and wish to continue to develop their skills, the University has a fellowship scheme. To check the eligibility criteria, use the following link: [UWE HEA Fellowship Scheme](#)