**Amendment to Existing Research Ethics Approval**

*Please complete this form if you wish to make an alteration or amendment to a study that has already been scrutinised and approved by the Faculty Research Ethics Committee and forward it electronically to the Officer of FREC (researchethics@uwe.ac.uk)*

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| --- | --- |
| **UWE research ethics reference number:** |  |
| **Title of project:** |  |
| **Date of original approval:** |  |
| **Researcher:** |  |
| **Supervisor (if applicable)** |  |

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| **1. Proposed amendment:** Please outline the proposed amendment to the existing approved proposal. |
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| **2. Reason for amendment.** Please state the reason for the proposed amendment.  |
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| **3. Ethical issues.** Please outline any ethical issues that arise from the amendment that have not already addressed in the original ethical approval. Please also state how these will be addressed. |
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**To be completed by supervisor/ Lead researcher:**

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| --- | --- |
| **Signature:** |  |
| **Date:** |  |

**To be completed by Research Ethics Chair:**

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| --- | --- |
| **Send out for review:** | *[ ]  Yes* *[ ]  No* |
| **Comments:** |  |
| **Outcome:** | *[ ]  Approve* *[ ]  Approve subject to conditions* *[ ]  Refer to Research Ethics Committee* |
| **Date approved:** |  |
| **Signature:** |  |

Guidance on notifying UREC/FREC of an amendment.

Your study was approved based on the information provided at the time of application. If the study design changes significantly, for example a new population is to be recruited, a different method of recruitment is planned, new or different methods of data collection are planned then you need to inform the REC and explain what the ethical implications might be. Significant changes in participant information sheets, consent forms should be notified to the REC for review with an explanation of the need for changes. Any other significant changes to the protocol with ethical implications should be submitted as substantial amendments to the original application. If you are unsure about whether or not notification of an amendment is necessary please consult your departmental ethics lead or Chair of FREC.