

Please note: This is a copy of the e-mail. There will be minor spacing/layout issues that have arisen from the content being copied into Word. These aren't in the final communications. It is intended only as a guide for your information.

Christmas closure, look after yourself, support services and more // View in a browser



University of the
West of England

A decorative garland of red and green Christmas trees strung together, set against a dark blue background with white stars.

This is yourUWE

A row of colorful Christmas ornaments in shades of red, orange, yellow, and blue.

UWE at Christmas - what's open when?

UWE campuses and services will be closed from midday (12:00 noon) on **Thursday 24 December** and will re-open on **Monday 4 January 2016** at 08:30.


No university services will be available during this time. However, some of the libraries will be open (unstaffed):

- Frenchay Campus: The [library](#) will be **open** - it's open 24 hours a day, every day of the year. You'll need your UWE ID card to access it. [Check the access route >>](#)
- Bower Ashton: The [library](#) will be open between **08:30 and 21:30**.
- Glenside and Gloucester: The libraries will be closed over the Christmas period.

Our Security Team is available on each campus 24 hours a day, every day of the year. If you have any problems whilst on campus over the holiday, contact them on **0117 32 86404**.

The Students' Union at UWE: Christmas opening hours

The Students' Union will have reduced opening hours over the Christmas holidays.

- [Frenchay Students' Union Christmas opening hours](#)
 - [Glenside Students' Union Christmas opening hours](#)
 - [Bower Ashton Students' Union Christmas opening hours](#)
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- A row of colorful Christmas ornaments in shades of red, orange, yellow, and blue.

Do you know when and where your exams are taking place?

Don't forget to check your exam times and locations on [myUWE](#) and take a look at our [exam guidance](#).

Online study skills support

Take a look at our online study skills support – especially useful in the run-up to exams:

[Time management >>](#)
[Revision for exams >>](#)

Make sure your work is your own

Assessment offences take many forms - plagiarism, collusion, and cheating in an exam. Sometimes you'll be sent spam e-mails from companies offering to do your work for you - don't be taken in! The university takes [assessment offences](#) very seriously.

[Find out how to avoid plagiarism >>](#)
[Take the plagiarism quiz >>](#)

Taking care of yourself during exams

We know that the exam period can be an anxious time, but take time to care for your mental and physical wellbeing. Regular breaks from revision can help you feel refreshed and improve your concentration, so make time to do things that you enjoy.

The Wellbeing Service have put together some [self-help resources](#) on a variety of topics (including exam anxiety and stress) that you might find useful.

The [Wellbeing Service](#) will close for the Christmas break Thursday 24 December at 12:00. If things are getting a bit much during the Christmas break and you need someone to talk to, we recommend contacting [The Samaritans](#) (call them on 116 123 or e-mail jo@samaritans.org), your GP or the out-of-hours GP (call 111). The Wellbeing Service will re-open on **Monday 4 January**.

If things go wrong during the revision period

If you experience significant personal difficulties which impact your revision or assessments over the Christmas break when the university is shut, you may wish to:

- Read our Extenuating Circumstances [guidance](#) and [FAQs](#)
- Gather up any evidence of the situation so that you have everything ready to speak to someone on Monday 4 January 2016
- Contact an [Information Point](#) from 08:30 on Monday 4 January to speak to an Adviser, or if you have an exam, talk to a Student Support Adviser at the Exhibition and Conference Centre

Please be aware that applications for Extenuating Circumstances submitted over Christmas will not be processed until the university re-opens on **Monday 4 January**.

Support at the Exhibition and Conference Centre during exams

Want to speak to a [Student Support Adviser](#) just before an exam? Turned up late and need advice about what to do? Student Support Advisers will be available in the Yssel room at the Exhibition and Conference Centre **every day during the January exam period** to answer any questions or concerns you have.

You can drop in for immediate advice between 08:45-12:45 and 13:15-16:15. Just follow the signs to the Student Advice Drop-In, or ask an invigilator or member of staff for directions. Student Support Advisers will also be available as usual via **0117 32 85678**.



Our Green City 2

Following the first successful massive open online course (MOOC), here's another chance to take part in this unique course: [Our Green City 2](#). This six week, free online course will give you an overview of the current environmental and social challenges faced by cities across the world, and the solutions that are being found to these.

The course is open to everyone, starting on **Monday 1 February**, and you can learn around your own time commitments.

[Find out more and enrol >>](#)



Christmas card competition winning entry

Students and staff voted for their favourite design for UWE's Christmas card and the winner was **Mohammad Arfa** - BA (Hons) Graphic Design student. Congratulations Mohammad!

"My design was inspired by my personal experience. I was at the Suspension Bridge when I saw the snowfall. The illustration is done over one of the photographs I took of the Suspension Bridge and the colours used are to make it look like a Christmas tree."

Merry Christmas and a Happy New Year!

All that's left for us to say is we hope you have a good break - we'll be back in touch with another yourUWE on Thursday 7 January!

The UWE Charter >>

Your Students' Union

The [Students' Union](#) is here to ensure that you are treated equally and fairly, and are aware of your rights and responsibilities. Visit the [UWE Charter](#) to find out more.

Follow us



[Information Points can help answer your questions >>](#)

Talk to us

The Student Communications Team wants to hear from you. If you have any feedback on our current communication channels or how you think they could be improved, please [contact us](#).

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