

## **EMERGENCY COMMITTEE TERMS OF REFERENCE**

### **Purpose and Terms of Reference**

The Emergency Committee has delegated powers, on the recommendation of the Vice-Chancellor and between meetings of the Board of Governors or its committees, to consider any business not explicitly reserved by the Articles of Government for Board of Governors' consideration.

The limits on the Emergency Committee's delegated authority to vary budgets or authorise expenditure is determined by the Board of Governors from time to time and are as set out in the Internal Financial Memorandum of the University.

These powers are to be exercised between meetings of the Board of Governors or its committees only where the Committee is satisfied that the matter is urgent and to delay a decision until the next meeting would be contrary to the best interests of the University, and subject always to report at the next Board of Governors or appropriate committee meeting.

### **Composition**

Chair of the Board of Governors (Chair)

Deputy Chair of the Board of Governors (if this position is not held by a Committee Chair)

Chair of Audit Committee

Chair of Finance, Estates and IT Committee

Chair of Strategic Planning and Performance Committee

Vice-Chancellor

### **In Attendance**

Clerk to the Board of Governors

Deputy Clerk to the Board of Governors

Those others as are required to assist with the business of the meeting, by invitation.

### **Minimum number of members that must be present to constitute a valid meeting (Quorum):**

Three