



Upon signing in to the UWE Payment Portal you will be required to agree to the following:

Financial Responsibility Agreement

By enrolling in a payment plan, you acknowledge that you are responsible for the charges that appear on your UWE account and agree to pay in accordance with the scheduled instalment dates.

The number of instalments will vary depending on when you enrol in a payment plan, whether you are setting the plan up for tuition or accommodation and if you are paying for Home or International fees.

Please note that failure to make payment may result in an interruption to your studies and/or access to services. The University operates a formal recovery procedure for unpaid fees which includes the use of external agencies.

Personal information provided to Flywire via UWE is collected in accordance with the Data Protection Act 2018 and we will only use the information provided to enrol individuals through a secure network into a payment plan via Flywire, administer the payment plan and communicate with registrants.

You are required to adhere to the terms and amounts owing of the payment plan schedule. If you agree to the payment plan terms, click the **'Sign Up'** button to enrol.

Payment Plan Terms

I hereby agree that in line with the Terms and Conditions of my enrolment at The University of the West of England that I am personally liable for my tuition fees and charges (including those where my sponsor fails to honour their commitment to pay on my behalf).

I understand and agree that:

- I must make all payments due in line with the terms of the Payment Plan and that I must pay the full amount due on the payment dates.
- Upon enrolling in this Payment Plan, I have consented to authorise payment to be automatically deducted (UK cards only) from my designated bank account or

charged to my credit card on the due date in accordance with my Auto Pay Authorisation.

- I must log in to the portal to manually make a payment on or before the due date when using an international card or bank transfer.
- I may withdraw my authorisation and cancel deductions for automatic payments only by emailing instalments@uwe.ac.uk. If I choose to cancel deductions, my outstanding tuition fees and charges will be due immediately.
- Insufficient or uncollected funds will need to be paid within the 7-day (calendar) grace period after the original transaction date for monthly plans and the 15-day (calendar) grace period for termly plans.
- After two missed collection dates for monthly plans and one missed for termly plans (plus the grace period) my plan will be cancelled, and my tuition fees and other charges will be due immediately.
- I have the right to cancel the Payment Plan, without financial penalty, at any time, but that if I choose to cancel, my tuition fees and charges will be due immediately.
- Where tuition fees and charges remain outstanding after the due date, I will be subject to sanctions in line with the terms and conditions of my offer and the University's Policy on debt collection.
- The University can terminate my registration for non-payment of my tuition fees and that my debt will be passed to the University's debt collecting agency. I will be responsible for any additional collection/legal costs charged due to these referrals.