UWE Estates and Facilities Design Guide

Issue 1.5

UWE **Bristol** | University of the West of England

SOUTH WEST BUILT ENVIRONMENT AWARDS 2017

CLIENT OF THE YEAR WINNER

Green Gown Awards International **Winner**

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Management of Appendices

Throughout the design guide, there are references to a range of external documents (such as British Standards and BSRIA guidance) and UWE documents (such as UWE drawings standards or strategy documents). Designers are expected to have their own access to third party documents. Where these are freely available, hyperlinks have been embedded in the design guide.

Internal, UWE documents will predominantly be made available through hyperlinks embedded in the design guide. The intention of using hyperlinks is to avoid the need for continually updating and issuing a suite of generic appendices.

Where specific documents have been written to support this design guide, they will be provided as a discrete appendix.

Change Control

Please note that change control logs must be used for changes to any part of the design guide. Each individual Chapter has its own change control Log to record all changes.

With each change, add a version number of the document. Remember to change the footer at the same time. Include the date. This, along with the version number, will help UWE track the most up-to-date version. It is vitally important to identify what section was changed and provide a brief description of why the changes took place

Version Number[1]	Date of Issue [2]	Author(s) [3]	Brief Description of Change(s) [4]
1.0	30/05/17	N Bell, N Cooper, S Brennan	Complete rewrite of existing Design Guide.
1.1	03/10/17	N Bell	Minor alterations to security standards requested by A. Hennessy. Minor alterations to gender neutral and wellbeing spaces: Wording was unclear. Incorporated minor change to IT standard (re: no suspended ceiling in comms room). Approval by Masterplan Executive.
1.2	06/11/17	N Bell	Following meeting with E&D, added clarification about wellbeing rooms at 3.6.1 and about half-height walls in engineering/robotic areas (in 5.8.2). Clarification added to the need for glazing to protect modesty (at 5.7.4). The option for laboratory/ workshop furniture to have an adjustable height and to be available at different locations (at 1.2.3). The need for at least one gender neutral toilet to be self-contained in a row of cubicles (at 3.3.2.1).
1.3	11/12/17	N Bell	Incorporation of AV design as Chapter 10. Approval by the Campus 2020 board on 06/12/17. 'Draft' removed.
1.4	01/05/2019	J Stevenson	Updates throughout the entire Design Guide. Each individual chapter has had its own Change Control Log added.
1.5	NOV2019	J Stevenson	Appendix 2 BMS Standards reference added.