

## Allowances for Subsistence and Mileage

Overnight accommodation and breakfast

	<b>Maximum Reimbursement</b>
Rate per night	£160

Other Meals

<b>Meal</b>	<b>Maximum Reimbursement</b>
Breakfast*	£10
Lunch*	£15
Dinner*	£30

\*The University does not have a fixed daily subsistence rate but have set a maximum limit of £50 per day to cover breakfast, lunch and dinner.

Mileage allowances for use of the claimant's own vehicle

<b>Type of Vehicle</b>	<b>Rate per mile</b>
Motor Car	55p [from 6 April 2026]
Motor Cycle	24p
Bicycle	20p
Official Passenger	5p