Raising Concerns – Staff Facing *

Telephone call received in PPO/PSL

Is there concern about the:
- Safety of a person in the care setting or have they witnessed unsafe practice?
- Student’s own safety being compromised?
- Student having made an error in practice?

Yes

Refer to Policy Team Tel: 0117 3287712 e-mail: safeguard@uwe.ac.uk

No

Policy Team to record incident in database

Student reports incident to anyone other than PL

Practice Support Line to deal with call following standard procedures.

Incident reported by someone other than UWE student e.g. Placement Provider, Service User

Report to PL and AHOD

PL to take appropriate action

PL to capture outcome in database

PL to feedback to stakeholders

Monthly report to be sent to HODs and Director of Practice and WRL

PL to report to Director of Practice and WIL

Director of Practice and WIL to report to HEE

* Applicable to students on the following professional practice programmes:
Nursing, Midwifery, Physiotherapy, Occupational Therapy, Radiography, Paramedic Science, Healthcare Science, Biomedical Science, Sport Rehabilitation, Music Therapy, Social Work, Counselling, Psychotherapy, Independent Prescribing, Practitioner Psychology, Diagnostic Imaging, Physician Associate