## SAMPLE LEARNING CONTRACT OTP3

Example only do not use as your learning contract

 Title page

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| --- | --- |
| Student name: |  |
| Practice placement: |  |
| Placement address: |  |
| Practice Educator name: |  |
| Practice Educator telephone & e-mail: |  |
| Type of service: |  |

Negotiated between you and your Practice Educator. STUDENT NAME …General Example Occupational Therapy Practice 3……………..

| **Learning Needs****What do I need to learn?** | **Related P.C.’s by no.** | **Learning Resources and Strategies****How can I best learn and integrate this?****What resources are available to me?** | **Criteria for evaluation.****How will we know when I have learned what I need to learn? How will the Practice Educator evaluate my abilities?** | **Supporting Evidence****(location and type)** |
| --- | --- | --- | --- | --- |
| To identify and evaluate generic and specialist core skills used by occupational therapists | 1, 3 |  | Identified in formal discussion 5+ generic and specialist core skills (used by occupational therapists) to a competent standardEvaluated in formal discussion the use of these skills in relation to 3+ clients to a competent standard | Supervision recordMini case studies1 formal case study report |
| Pass/Fail Fieldwork Educator Signature |
| To function as a team member | 12 |  | Attended and represented occupational therapy at 3 team meetings, competently communicating about own caseload and other service users as requested by occupational therapy colleagues.Provided competent feedback to occupational therapy colleagues from 2+ handoversWorked competently with 2+ other members of the interprofessional team regarding at least 2 service users. | Supervision recordsMini case studies |
| Pass/Fail Practice Educator Signature |
| To be able to apply evidence to practice  | 2,5, 9 |  | Presented a mini case study competently justifying with support from literature the intervention.In formal discussion identified and evaluated 3 aspects of service delivery\* competently.*\*specifics would be appropriate here* | Supervision notesMini case studyStudent notes |
| Pass/Fail Practice Educator Signature |
| **EITHER:** To manage a small caseload as agreed with PE | 5,15,911, 14 |  | Managed a caseload of 3+ clients to a competent standard including the following areas* Assessment
* Planning and preparation
* Intervention
* Evaluation
* Communication
* Prioritisation

Demonstrated client centred working to a competent standard  | Client notesSupervision recordMini case studies1 formal case study report |
| Pass/Fail Practice Educator Signature |
| **OR:**To select and carry out key assessments used in this setting | 5,15,911, 14 |  | Selected and carried out 3+ key assessments and documented to a competent standard1. Interests checklist\*
2. COPM\*
3. Social Functioning Scale\*
 | Client notesSupervision record |
| Pass/Fail Practice Educator Signature |
| **and:** To plan, implement and evaluate interventions | 5,15,911, 14 |  | Planned and implemented 3+ interventions to a competent standard1. Road safety training\*
2. Dance group\*
3. Anxiety management sessions\*

Justified intervention plans to a competent standard in formal discussion | Client notesSupervision record |
| Pass/Fail Practice Educator Signature |
| **and:**To develop skills in managing a caseload | 5,15,911, 14 |  | Demonstrated skills in managing a case load of 3+ to a competent standard in relation to:1. Communication skills
2. Organisational skills
 | Supervision record |
| Pass/Fail Practice Educator Signature |
| To evaluate evidence of the effectiveness of interventions appropriate to this setting | 5, 6 |  | Prepared notes and discussed (formally) the strengths and weaknesses of 2+ interventions to a competent standard | Supervision recordStudent notes |
| Pass/Fail Practice Educator Signature |
| To evaluate methods of service delivery and how these impact on occupational therapy | 5, 6 |  | Prepared notes on and appraised (formally) the methods of service delivery and the impact on occupational therapy to a competent standard  | Supervision recordStudent notes |
| Pass/Fail Practice Educator Signature |
| To evaluate the interagency links appropriate to this setting |  4 |  | Prepared notes on and discussed (formally) the interagency links to a competent standard | Supervision recordStudent notes |
| Pass/Fail Practice Educator Signature |
| To develop ability to work with change | 15 |  | Prepared notes on and discussed (formally) to a competent standard 3+ occasions which illustrate ability to work with change:1. In relation to clients
2. In relation to planning
3. In relation to other staff
 | Supervision recordStudent notesReflective log |
| Pass/Fail Practice Educator Signature |
| To identify the impact of key sociological, technological and legal issues | 8 |  | Prepared notes on and discussed (formally) the impact of 4+ key issues to a competent standard:1. Draft mental health bill
2. Innovations in Assistive Technology
3. Computerised client records
4. Single Assessment process
 | Supervision recordStudent notes |
| Pass/Fail Practice Educator Signature |
| To be able to work in a safe and professional manner working within policies and procedures | 9, 11, 14 |  | Demonstrated safe and effective professional practice to a competent standard | Supervision record |
| Pass/Fail Practice Educator Signature |
| To be understand and appraise the role of management | 7, 6 |  | Described and appraised competently 3+ (could specify) aspects of management in formal discussion | Supervision record |
| Pass/Fail Practice Educator Signature |
| To evaluate my practice, respond appropriately to feedback and identify personal development needs | 10, 2, 3, 13 |  | Competently reflected in formal discussion on areas of my practice and identified 3 appropriate personal development needs.Appropriately identified in formal supervision 2+ constructive criticisms of my practice and competent responses to them. | Reflective logsSupervision recordsPersonal goal sheets |
| Pass/Fail Practice Educator Signature |

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| --- | --- |
| Student name: |  |
| Occupational Therapy Practice Number |  |
| Placement address: |  |
| Practice Educator name: |  |
| Practice Educator telephone & e-mail: |  |
| Type of service: |  |

Negotiated between you and your Practice Educator. STUDENT NAME …General Example Occupational Therapy Practice 2……………..

| **Learning Needs****What do I need to learn?**  | **Related P.Cs by no.** | **Learning Resources and Strategies****How can I best learn and integrate this?****What resources are available to me?** | **Criteria for evaluation.****How will we know when I have learned what I need to learn? How will the Practice Educator evaluate my abilities?** | **Supporting Evidence****(location and type)** |
| --- | --- | --- | --- | --- |
| *To be able to discuss the impact of ill health (impairment and disability) for service users in this setting* | *1,11* |  | *Identified in formal discussion the impact of 3 conditions on the occupational performance of 3 named service users to a competent standard.**Prepared notes and discussed (formally) 5 main agreed conditions and their general impact on service users to a competent standard.* | *Supervision record**Mini case studies**Student notes on conditions* |
| Pass/Fail Practice Educator Signature |
| *To identify and discuss the effectiveness of assessment tools used for assessing occupational performance deficits.* | *3, 10* |  | *Prepared notes and discussed (formally) the effectiveness of* *Home assessment checklist\***Initial assessment\* AMPS\* MEAMS\* Plus any 3 other assessments seen to a competent standard.* | *Supervision record**Student notes on assessments* |
| Pass/Fail Practice Educator Signature |
| *To select, carry out & document key assessments used in this setting* | *3,4,6,**10* |  | *Selected and carried out 3 key assessments to a competent standard Interests checklist\* COPM initial assessment\* Kitchen assessment\* Documented above to a competent standard* | *Client notes**Supervision record* |
| Pass/Fail Practice Educator Signature |
| To formulate an intervention plan from assessment data | 5,7,8,10 |  | Planned intervention for one service user to a competent standard.Justified clinical reasoning behind planned intervention with one service user in formal discussion to a competent standard | Client notesSupervision record |
| Pass/Fail Practice Educator Signature |
| To evaluate approaches and media used in Occupational Therapy interventions | 1,2,7 |  | Prepared notes on and formally discussed Dressing practice\*Splint making\*One intervention resulting from a home assessment\*competently evaluating the media and or approaches used in each of above | *Supervision record**Student notes*  |
| Pass/Fail Practice Educator Signature |
| To be able to reflect upon social context factors and the social model of disability and their impact on practice |  1,7,10 |  | Discussed (formally) the social context factors in relation to 2+service users and their intervention to a competent standard. Reflected using a Gibbs reflective cycle proforma on the potential relevance of the social model of disability to this Occupational Therapy service to a competent standard.  | *Supervision record**Student notes**reflections* |
| Pass/Fail Practice Educator Signature |
| To develop ability to reflect on own practice and identify areas for further development | 9 |  | Identified and described appropriately 2 areas for further personal development using personal goal sheets | *Supervision record**Reflective logs**Supervision notes* |
| Pass/Fail Practice Educator Signature |
| *To develop an ability to work as a team member* | *10,8, 11* |  | *Contributed the Occupational Therapy input to a ward round regarding 3 patients to a competent standard**Documented treatment plans for OTAs to implement to a competent standard* | *Supervision record**Service user notes* |
| Pass/Fail Practice Educator Signature |
| *To develop safe and effective professional practice* | *6,11* |  | *Demonstrated safe and effective professional practice to an appropriate standard throughout the placement**Demonstrated ability to adapt approach following constructive feedback to an appropriate standard* | *Supervision record* |
| Pass/Fail Practice Educator Signature |