Do ask your student to complete a preparation form prior to supervision sessions where it can be used as a basis for discussion in supervision. Student to consider these prompts in terms of all aspects of professional practice

*(Service users, IP team working, interventions, resources, paperwork, time management, environment, CPD, policies, your profession, your service, your specialty, neighbouring services, locality, and national drivers).*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Student’s Name: PE’s name:**

1. What Has Inspired You Since the Last Supervision?
2. What Has Worked Well? How Can You Build on This?
3. What Has Been Challenging? How Can You Progress the Challenge? How Can These Become Opportunities?
4. Where Do You Need to Focus To Improve Your Practice? How Can You Progress?
5. What Motivates You? How Can You Use This?
6. What Drains You? How Can This Become an Opportunity?
7. What Are Your Strengths That You Are Going to Employ This Week / Month?
*

## Master Copy of Supervision Record

Please ensure this or something similar is used in weekly supervision sessions and signed by Practice Educator and student

|  |
| --- |
| **Date of supervision session:……………………..****Practice Educator (PE):………………….** **Student ………………………….**Please note who is recording  |
| **Caseload** |
| **Teamwork/Professional behaviour/Communication** |
| **Work done with people other than PE** |
| **Other issues/points** |
| **Supervision Action Plan** |
| **Actions** | **By whom** | **Time Scale** |
|  |  |  |