

Assessment and Feedback Policy

Student and Academic Services – September 2024

Assessment and Feedback Policy

1 Introduction and Purpose

The purpose of assessment and feedback is to determine whether a student has met the learning outcomes set for programmes and modules, has achieved the standard required of the module or of the programme overall and to support learning and progression within an award. Assessment plays a key part in the rigorous setting and maintaining of academic standards and is an integral part of a dynamic learning and teaching process.

2 Scope and Definitions

This policy applies to all students following a taught programme of study leading to a UWE Bristol award.

We/Us/Our/the University/UWE Bristol means the University of the West of England, Bristol

Assessment - the means by which a student's performance within a module is evaluated against assessment criteria to measure the achievement of learning outcomes

Learning outcomes - statements of what a learner is expected to know, understand and/or be able to demonstrate after completing a process of learning.

Module - the smallest sub-division of teaching and assessment for which credit is awarded.

Programme - a programme of study which is made up of different modules at different levels which lead to an award.

3 Policy

Operational expectations:

1. Assessments will be designed to assess the learning outcomes as set out in the module specification;
2. Academic staff will publish in advance transparent grade descriptors for each item of assessment and provide feedback aligned to these to support learning and progression;
3. Academic staff will publish assessment timelines (submission deadlines and feedback return dates) at the beginning of module delivery sessions;
4. Across a programme a balanced variety of assessment methods will be employed to fully test student performance in a manner that is fair, inclusive, fit for purpose and compliant with existing legislation (being mindful of relevant PSRB standards);
5. The University will have in place a transparent process for marking, moderation and quality assurance (such as external examiners) to ensure that students have parity of experience which underpins learning and progression;
6. The University will provide a range of support and guidance which enables students to submit assessments which are authentic and reflect their own efforts;

7. Via the Academic Regulatory Framework the University will review regularly the implementation of assessment and feedback strategies to identify and support good practice.

4 Further guidance and support

Please see the Assessment and Feedback Operational Guide for more information on the cycle of [assessment and feedback](#).

5 Ownership and Oversight

| | |
|---|---|
| Document name: | Assessment and Feedback Policy |
| Version number: | V1.1 |
| Equality Analysis: | |
| First approved by: | Academic Board July 2018, noted still fit for purpose by LTSEC in June 2023 |
| This version approved by: | LTSEC September 2024 |
| Effective from: | September 2024 |
| Next review date: | May 2027 |
| Senior Policy Owner: | Senior Policy Adviser, Student Voice and Academic Policy Team |
| Policy Author: | Senior Policy Adviser, Student Voice and Academic Policy Team |
| Overseeing committee: | Learning Teaching and Student Experience Committee (LTSEC) |
| Compliance measures: | |
| Related policies, procedures and codes of practice: | Academic Regulations |
| Related legislative and/or regulatory requirements | |

6 Version History

| Version | Date | Summary of changes | Author |
|---------|----------------|---|-----------------------------|
| V1.0 | July 2018 | New Policy | Senior Policy Adviser, SVAP |
| V1.1 | September 2024 | Minor changes – added to the policy template, and changed award to programme. | Senior Policy Adviser, SVAP |
| | | | |