

Summary of Senior Expenses and Operational Costs

Remuneration Committee, as a matter of routine, examines regular summaries of the expenses of senior staff.

The summary details for expenses processed in the period 1 June to 31 December 2013 are as follows:

	Total	Air/Rail Fares	Hospitality	Mileage	Accom	Other¹
Steve West	6,016.09	2,767.69	601.86	864.45	976.93	805.16
John Rushforth	1,169.33	638.38	31.68	49.95	121.97	327.35
Paul Gough	6,574.19	6,374.64	32.73			166.82
Alex Gilkison	14,035.94	6,282.30	1,492.98		5,052.71	1,207.95
Jane Harrington	14,408.35	10,485.27	260.41		1,821.11	1,841.56
Helen Langton	1,504.07	1,443.27				60.80
Paul Olomolaiye	5,900.76	3,279.76	298.71	28.40	1,411.95	881.94
William Marshall	221.03		21.28	145.35	54.40	
Julie McLeod	1,057.18	644.04		138.14		275.00
Ron Ritchie	320.85			320.85		
William Liew *	3,330.92	1,673.80	128.58	188.20	331.00	1,009.34
Martin Boddy	572.25	257.50	15.25			299.50

* expenses for January to December 2013 as figures were not available at the June Remuneration Committee

¹ Costs incurred within the "other" category typically include parking, taxis, visas and conferences

Commentary on larger costs

Steve West

The main component in this expense return relates to the rail costs associated with a number of meetings in London.

Paul Gough

During the period Paul made institutional visits to Vietnam and Nepal, accounting for £5,631 in air fares.

Alex Gilkison

The main components of the expenses related to visits to Alexander College, Hong Kong Space University and Taylor's University. These visits accounted for over £10k of expenses.

Jane Harrington

During the period Jane visited institutions in Nigeria, Taylor's College in Malaysia and Alexander College Cyprus. The associated expenses for these visits totalled more than £11k.

Paul Olomolaiye

The expenses for Paul include institutional visits to Nigeria and Qatar, with associated costs for travel and visa applications of almost £5k.

VICE-CHANCELLOR EXPENSES

Vice-Chancellor's expenses claims for the period 1 June to 30 November 2014.

Mileage	864.45
Accommodation	976.93
Hospitality/Subsistence	601.86
Rail/Air Travel	3,320.69
Taxis	96.76
Parking	153.40
Other	555.00
Total	6,569.09
Reclaimed	553.00

The attached gives a more detailed breakdown of the above claims, and shows where expenditure has been reimbursed.

EXTERNAL APPOINTMENTS

The Vice-Chancellor holds external appointments which are not remunerated, including:

Chair, West of England Academic Health Science Network
Chair, University Alliance
Chair, Bristol Chamber and Initiative - Business West
Deputy Lieutenant for the County of Gloucestershire
Patron of Avon Air Ambulance Charity
Director, Bristol UWE Health Training Ltd
Director, Cave 6 plc
Director, Cave 7 plc
Director and Trustee, Wallscourt Foundation
Trustee, Bristol Polytechnic Charitable Trust
Director of Bristol Polytechnic Enterprises Ltd
Member, UWE Chaplaincy Trust
Non-Executive Director, The Leadership Foundation
Chair of The Leadership Foundation and HEFCE Innovation and Transformation Fund
Chair of Universities South West
Chair, Universities South West Health Planning Group
Board Member, Universities UK
Chair, UUK Health Education and Research Policy Network
Member, UUK International Policy Network
Member, UUK Funding Policy Network
Member, HEFCE UK Healthcare Education Advisory Committee
Member of HENSE
Member, Regional Council of The Prince's Trust
Patron, Royal West of England Academy

His other interests include:

Independent Chair of Bristol Acute Services Integration Programme Board

For Public Record

The Vice-Chancellor uses -

- his own phone for business
- his own internet connections at home
- his own car

The Vice-Chancellor has no university accommodation.

Steve West
Vice-Chancellor

10 January 2014