

Summary of Senior Expenses and Operational Costs

Remuneration committee as a matter of routine examines regular summaries of the expenses of senior staff

The key details for the period 1 January to 31 May 2013 are as follows

	Total	Air/Rail Fares	Hospitality	Mileage	Accom	Other¹
Steve West	9,206.53	6,467.50	396.88	364.05	1,458.53	519.57
John Rushforth	2,602.95	626.00	171.10	345.60	386.00	1,074.25
Paul Gough	607.14	469.78	24.76	-	-	112.60
Alex Gilkison	12,318.24	6,712.26	1,407.52	260.10	3,480.23	458.13
Jane Harrington	20,412.17	14,592.55	595.75	-	2,257.03	2,966.84
Helen Langton	1,644.59	1,131.97	106.04	137.48	109.00	160.10
Paul Olomolaiye	1,196.22	161.67	348.14	65.25	556.57	64.59
William Marshall	332.00	-	5.70	271.80	-	54.50
Julie McLeod	1,005.32	594.32	-	-	-	411.00
Ron Ritchie	742.75	223.00	-	436.05	-	83.70
William Liew *	-	-	-	-	-	-
Martin Boddy *	-	-	-	-	-	-
	50,067.91	30,979.05	3,055.89	1,880.33	8,247.36	5,905.28

* No expense returns during the period

¹ Mainly parking, taxis, visas and conferences

Commentary on larger costs

Steve West

During this period the Vice-Chancellor visited China to explore partnerships opportunities and the US as a study trip. There had also been an increase in University Alliance related expenses.

Alex Gilkison

The main components of the expenses related to visits to Saito College/Taylors' University, Malasia, and Hong Kong Space University. These two visits accounting for over £12k of expenses.

Jane Harrington

The main components of the expenses related to visits to The Association to Advance Collegiate Schools of Business (AACSB) conference in San Antonio and a planned trip to Taylors' University, Malaysia.

The "other" expenses relate to registration fees for the AACSB and a European Foundation for Management Development conference.

REMUNERATION COMMITTEE

EXPENSES

Vice-Chancellor's expenses claims for the period 1 January to 31 May 2013.

Mileage	364.05
Accommodation	1458.53
Hospitality/Subsistence	396.88
Rail/Air Travel	6704.00
Taxis	229.12
Parking	142.60
Other	147.85
Total	9,443.03
Reclaimed	236.50

The attached gives a more detailed breakdown of the above claims, and shows where expenditure has been reimbursed.

EXTERNAL APPOINTMENTS

During the period 1 January to 31 May 2013 the Vice-Chancellor held the following remunerated appointments:

Non Executive Director, Strategic Health Authority South Cluster, for which he received a salary of £7,598 pa subject to tax and NI deductions (finished 31 March 2013).

Other External Appointments

The Vice-Chancellor holds other external appointments which are not remunerated, including:

Chair, University Alliance
Chair, Bristol Chamber and Initiative - Business West
Director, Bristol UWE Health Training Ltd
Director, Cave 6 plc
Director, Cave 7 plc
Director and Trustee, Wallscourt Foundation
Trustee, Bristol Polytechnic Charitable Trust
Director of Bristol Polytechnic Enterprises Ltd
Member, UWE Chaplaincy Trust
Non Executive Director, The Leadership Foundation
Chair of The Leadership Foundation and HEFCE Innovation and Transformation Fund
Chair of Universities South West
Chair, Universities South West Health Planning Group
Board Member, Universities UK
Chair, UUK Health Education and Research Policy Network
Member, UUK International Policy Network
Member, UUK Funding Policy Network

Member, HEFCE UK Healthcare Education Advisory Committee
Member of HENSE
Member, Regional Council of The Prince's Trust
Patron, Royal West of England Academy

His other interests include:

Independent Chair of Bristol Acute Services Integration Programme Board

For Public Record

The Vice-Chancellor uses -

- his own phone for business
- his own internet connections at home
- his own car

The Vice-Chancellor has no university accommodation.

Steve West
Vice-Chancellor

28 June 2013