

CPD Application Form

Please complete and E-mail back to sca.cpd@uwe.ac.uk or send to CPD Courses, REO Office, School of Creative Arts, UWE, Bower Ashton Campus, Bristol, BS3 2JT, If you have any queries, please ring 0117 32 84810, fax 0117 32 84745

Title of course

Dates

Cost

Name of delegate

Contact
Address &
Postcode

Daytime Telephone

E-mail

Occupation

Please answer the following questions:

1. Why do you want to undertake this course?

To be invoiced
(See conditions of booking)

Method of Payment
(See conditions of booking)

Visa/MasterCard/Switch/Cheque

Card number

security No

(last 3 digits on
signature strip)

Start Date

Expiry Date

Issue No (Switch only)

Where did you first hear about this course?

Conditions of booking:

When booking places you accept liability for the tuition fees involved.

Notification of cancellation is required at least one month before the commencement of the course.

When there are insufficient delegates booked on a course, we reserve the right to cancel.

Any booking will be considered provisional until this form is completed and returned and payment received.

All individual clients must send a cheque made payable to 'UWE Bristol' or pay by Credit/Debit Card.

Your payment will be debited on the date received.

If the company or organization you work for is paying your fees we can send them an invoice, please provide the contact details of the organization to be invoiced in the box above.

Payment must be received prior to course date.

Data Protection: The information supplied on this booking form will be retained, unless instructed otherwise, on our CPD database and will be used for all legitimate purposes in connection with the administration and marketing of our CPD programme.

All courses are for students who are 18 years or over unless otherwise stated.

Please do not keep me on your database

Signature

Date

You may return this form electronically if it is from your personal email address and you include an electronic signature.