

Introduction to UWE eLibrary for Health and Social Care

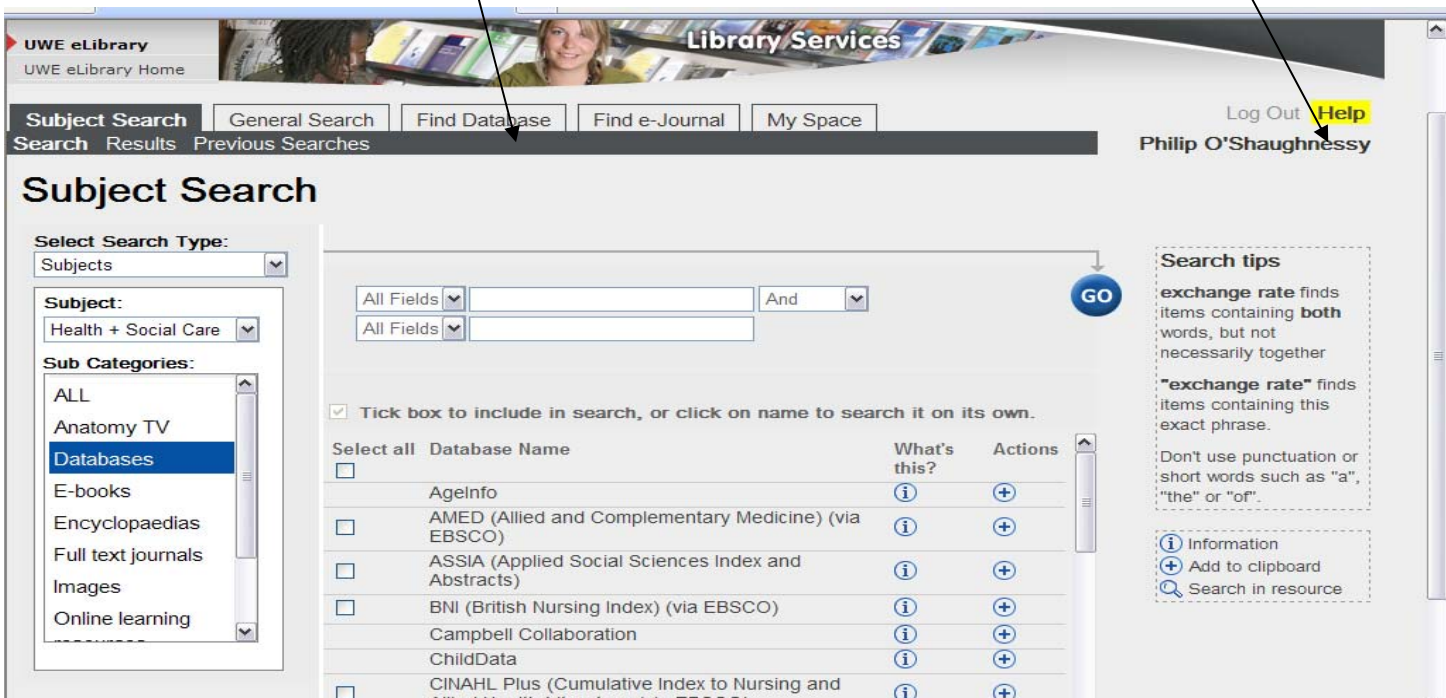
1. Logging in

- Go to the Library web pages and click on Resources by subject on the right-hand side.
- Select Health and Social Care, then click on Databases.
- Enter your UWE network username and password.

2. Navigation

- Note the tabs on the main navigation bar. The headings on the grey bar below will change as you navigate around the eLibrary.

Main Navigation Bar Help pages



UWE eLibrary
UWE eLibrary Home

Library Services

Subject Search | General Search | Find Database | Find e-Journal | My Space

Search Results Previous Searches

Log Out **Help**
Philip O'Shaughnessy

Subject Search

Select Search Type:
Subjects

Subject:
Health + Social Care

Sub Categories:
ALL
Anatomy TV
Databases
E-books
Encyclopaedias
Full text journals
Images
Online learning

All Fields [] And [] GO

All Fields []

Tick box to include in search, or click on name to search it on its own.



Select all	Database Name	What's this?	Actions
<input type="checkbox"/>	AgeInfo	i	+
<input type="checkbox"/>	AMED (Allied and Complementary Medicine) (via EBSCO)	i	+
<input type="checkbox"/>	ASSIA (Applied Social Sciences Index and Abstracts)	i	+
<input type="checkbox"/>	BNI (British Nursing Index) (via EBSCO)	i	+
<input type="checkbox"/>	Campbell Collaboration	i	+
<input type="checkbox"/>	ChildData	i	+
<input type="checkbox"/>	CINAHL Plus (Cumulative Index to Nursing and Allied Health Literature) (via EBSCO)	i	+

Search tips
exchange rate finds items containing **both** words, but not necessarily together
"exchange rate" finds items containing this exact phrase.
 Don't use punctuation or short words such as "a", "the" or "of".


[i](#) Information
[+](#) Add to clipboard
[🔍](#) Search in resource

3. Subject search


- We have jumped straight to databases for Health and Social Care
- Find out more about each database by clicking on the [i](#) button to the right of the title. Tick the check box for the databases you want to search. If there is no check box you can click on the title to use the database on its own
- Enter your search terms in the text boxes and click on **Go**
- Remember that the more databases you search at once the longer it will take to return all your results
- Take time to explore the results screen:
 - Use the 'Find-it' button to see if full text is available electronically or in print in the Library
 - Change how the results are displayed by switching between 'table view', 'brief view' and 'full view'

- In 'Results' explore how you can filter results by 'Topics', 'Journal Titles', 'Date' and 'Authors' (options available on the right of the results screen)
- Use 'Sort by' to display your results in a different order
- Mark a few results by using  (saving records to My Articles)
- Finally save one or more of your searches by clicking on 'Previous searches' (at the top) and then  (add to Saved Searches)



4. Find database – find or search a particular database

- Click on 'Find Database' (main navigation bar). This allows you to locate a specific database
- Try using the 'Title' and 'Subject' search options
- NB Resources marked with a magnifying glass  are searchable from within UWE eLibrary – click on the symbol. You are also able to link out to any databases to perform a search in their provider's interface (eg Ebsco or Ovid) – click on the database name to do this




5. Find e-Journal – search for e-journals available at UWE

- Click on 'Find e-Journal'
- Try using the different search options to find e-journals, e.g., Subject: Health Sciences > Nursing
- Click on the Find it button to link to a particular title
- Use the  to save e-journals to your 'My e-journals' space (you only need to click once)

6. My Space – personalised features

- Click on 'My Space' (main navigation bar)
- Take time to explore the different areas e.g.,
 - Click on 'My Articles'. You should find a list of the records you marked earlier. Try grouping resources into folders by ticking the boxes and using the 'save as' 
 - You can save these articles by selecting them and clicking the **Export Selected** link: scroll to the bottom of the pop-up box and click **Send** to email them to yourself or **Save** to export to RefWorks
 - Click on 'My e-journals'. You should find a list of the records you marked earlier
 - Click on 'Saved Searches'. You should find a list of the searches you saved earlier. Try setting an alert by clicking on the bell icon 

7. Creating a personalised Quick Set

- Click on Find Database (main navigation bar)
- Use the 'title' or 'subject' search to find the appropriate resources and click 'Go'.. Click on the 'Add to My Databases' icon  to select resources for a QuickSet. The message 'Added to My Databases' will be displayed
- Next click on My Space (main navigation bar) and then click on 'My Databases'. The databases you have chosen should appear in the middle of the screen. It is possible to delete resources at this stage by clicking on the delete icon 
- To save the QuickSet click the save icon  above the list of databases. A window should appear in which you can enter the name of the QuickSet. After entering a name and clicking on 'Save', the list of databases moves to the left hand pane as a newly created set and the clipboard is cleared
- To view and use your 'Quick Set' click on 'General Search' (main navigation bar). It should appear above the search box

8. Logging out

- Don't forget to log out when you have finished (top right)