

How to access journals and journal articles

The aim of this guide is to help you access a particular journal and/or specific known articles from a particular journal. If you need help searching for journal articles on a subject, please use the UWE eLibrary, electronic databases and related guides.

- Go to the Library Catalogue at: www.uwe.ac.uk/library/catalogue
- Then click on your home campus e.g., Glenside.
- On the next page, you may need to confirm that you are from UWE.

- Select **Journal title search** from the menu on the right of the screen. Be aware that you can only use the Library Catalogue to see which print and electronic journals we hold at UWE. You **cannot** search the Catalogue for individual articles.



- Type the **title of the journal**, e.g., British Journal of Nursing in the search box and click on **Search Catalogue**.
- The Library Catalogue will tell you if we have that journal and in what format, i.e., whether it is available in print or electronically. Please note that electronic journals tend to appear first, so you may need to scroll down for print titles.

Print (hard-copy) journals

- If you find the journal on the Catalogue, click on the **Details** button for further information. Full details of the print holdings at each campus will be displayed.

#1	<input type="button" value="Details"/>	British journal of nursing
	<input type="button" value="Mark"/>	3 copies: available at Glenside, Hartpury, and Swindon

Publisher: Mark Allen
GLENSIDE holdings: Vol. 1 (1992) -
HARTPURY holdings: Vol. 1 (1992) -Lacks Vol 11 No's 1, 2, 16, 17, 19, 20, 21 & 22 and V 13

- Check the date range available. **Vol. 1 (1992)** – means that we have copies of the journal from 1992 onwards including the most recent issue.
- Print journals are usually shelved alphabetically by their full title (ignoring 'a' or 'the'). For example, the Journal of Advanced Nursing is shelved under J and The Lancet can be found under L.
- If the journal you require is only held in print, you can photocopy the article in the library. This costs 5p per sheet of A4. Alternatively, we can copy it and send it to you by post. This service costs 10p per page. Forms are available both in the library and online: www.uwe.ac.uk/library/info/photocopiers.htm#photo

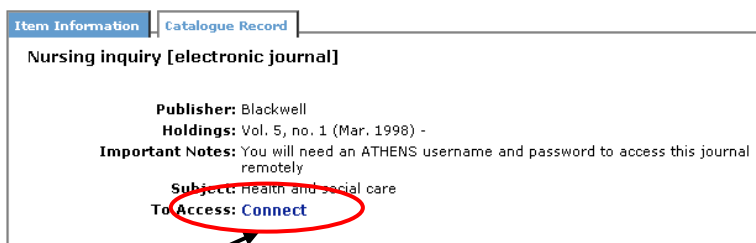
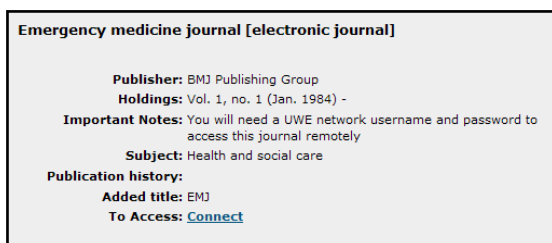
Electronic journals

N.B. It is not possible to link to electronic journals from the dedicated Library Catalogue terminals – please log into a computer with an Internet connection.

- If you find the journal on the Catalogue, click on the **Details button** for further information. Any journals which are available electronically will have [**electronic journal**] after the title.



- Check the date range available. **Vol. 5 (1998)** – means that we have electronic access to this journal from 1998 onwards.
- Use the **Item Information** and **Catalogue Record** tabs to look for further notes e.g. lack of access to recent issues or information about passwords.



- From the Item Information screen, click on **Connect**. This will open a new window and you will be directed to the homepage of the journal or the publisher's website.
- A list of years / volumes to which we have access will be displayed. If it is not, look for a link to the archive, or previous issues.
- Click on the **required year or volume** and then browse to find the relevant **issue** and **page numbers**.

An alternative way of accessing electronic journals is via the eLibrary. Log into the UWE eLibrary at: <http://elibrary.uwe.ac.uk>

- Click on Find e-journal at the top of the screen.
- Either type in the title of the journal or browse using the A-Z list.

If that particular journal is available electronically, you will see it listed below. To locate a specific article, click on the title and then fill in the reference details, i.e., year, volume, issue and start page if known.

Alternatively, to browse the journal, click on the 'find it' button **findit** and this will take you to the journal homepage.

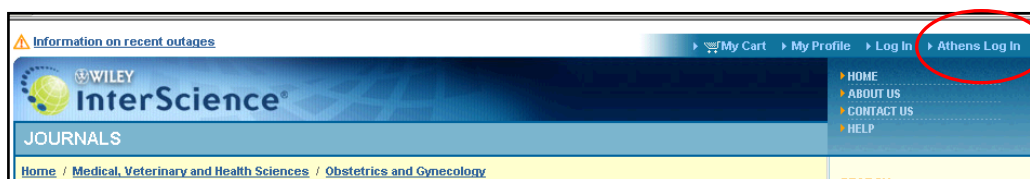
The eLibrary does ***not*** list print subscriptions, so check the Library Catalogue if you can't find what you are looking for.

Username and passwords

You will need a username and password to access almost all electronic journals off campus and some on campus. In most cases this will be your UWE network username and password. For up-to-date information about passwords go to: www.uwe.ac.uk/library/info/library_support_services/usernames.htm

When accessing an electronic journal from outside UWE, **always look for the option to log in or sign in using Athens.**

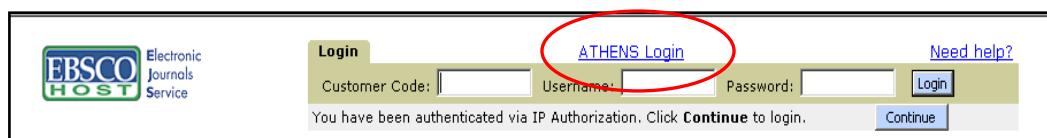
In the example below from Wiley, click on **ATHENS login**.



In the example from Science Direct, ignore the Login boxes and click on the **Athens/Institution login**:



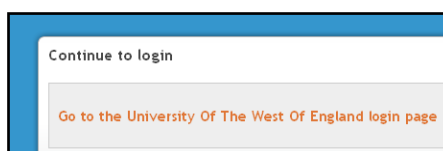
In the example from Ebsco, ignore the Customer Code login boxes and click on the **Athens login**:



In the example below from Taylor and Francis Informaworld, please be aware that you need to click on the **“sign in”** button first and then the **Athens SSO login**:

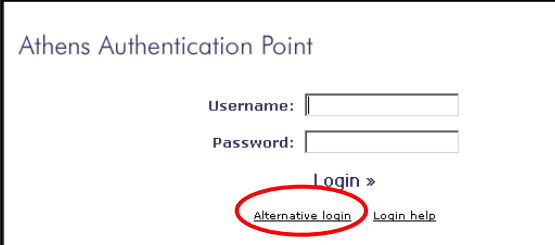


You should then see this page asking you to go to the UWE login page:



Click on the orange “**Go to the University of the West of England login page**” and you will then be taken to a screen where you can log in with your UWE network username and password.

If you see the Athens Authentication screen below, click on “**Alternative login**” and you will then be taken to another page where you can select UWE:



Athens Authentication Point

Username:

Password:

Login »

Alternative login Login help

If there isn't an option to login using Athens, you may need an alternative username and password. If you are at UWE you can check the list at:

www.uwe.ac.uk/library/resources/general/databases/passwords.htm

Alternatively please ask at the Library Enquiry Desk.

N.B. Some suppliers, e.g., Science Direct require you to register when accessing off campus for the first time, or if you want to email an article to yourself.

Inter-library loans

If the journal you require is not available at any of the UWE libraries, it may be possible to order a copy of the article via the inter-library loan service. Forms are available on the Library website:

www.uwe.ac.uk/library/info/subguide/using/newillinfo.htm#request

For further help, please see the online tutorial “Searching the library catalogue for journal titles”:

www.uwe.ac.uk/library/catalogue/vbtutorials/journal.viewlet/journal_viewlet_swf.html

A copy of this guide is available on the Internet at:

www.uwe.ac.uk/library/resources/hea/printableguides.htm