

BSc (Hons) Social Work

Quality Practice Panel (QPP)

The Quality Practice Panel (QPP) purpose has been reviewed and aligned to UWE regulations.

Aim:

The aim is to have a support module team meeting with all Practice Tutors at the interim stage, in place of the previous interim panel, and for the Quality Practice Panel to take place at the end of the placement round. The focus of the latter will be on recommendations to the Award Board for failed portfolios. The Quality Practice Panel does not have an assessment function.

Meeting and Role Clarification:

Interim module team meeting with Practice Tutors

There will be a module team interim meeting organised, by the senior lecturer in social work practice learning, for both level 2 (Reflective Practice in Social Work – RPSW) and 3 (Critical Reflective Practice in Social Work 1- CRPSW1) which Practice Tutors should attend. This will review process and practice, to ensure consistency of approach, as opposed to focusing on individual students.

The Practice Educator and Practice Tutor are the assessment team, not the Quality Practice Panel and that is why individual students will not be discussed. If Practice Tutors need to consult the placement lead about individual students, they should do so outside of the interim module team meeting.

Quality Practice Panel

The placement lead will arrange the Quality Practice Panel, in the period following submission of portfolios, but in advance of the Field Board. There will therefore be one panel meeting for RSWP and one for CRSWP1. Membership will consist of Practice Tutors, Partners and Hub members as previously.

The placement lead will select the sample for panel and notify panel members prior to the meeting to enable panel members to review the portfolios prior to the board. The placement lead will identify key themes to review for example, multi agency practice, user involvement, application of legislation etc. for quality purposes.

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The main remit is to review all failed portfolios and select a sample for External Examiner scrutiny. For failed portfolios, the remit is to make a recommendation for further placement opportunity to go forward to the Award Board. The 'Further Placement Opportunity Form' is to be completed by the chair and this will document the reasons for the recommendation. The form will be discussed with the External Examiner, and the Programme Leader will present it to the Award Board.

If the reasons are to do with Professional Suitability (PSP), there should be a referral made under the PSP policy when the concern is first raised (and should not wait for the QPP or Exam Board). The Professional Suitability policy is a separate process to the exam boards. PSP at level 1 or 2 does not mean a student cannot be offered a further opportunity; only if the concern is processed at level 3 of the policy might that be the outcome. The Award Board can defer to await the result of a PSP panel, but the advice is to process the PSP *before* the Exam Board takes place. The Award Board can make a decision not to offer a further opportunity that is not about professional suitability, for example, number of opportunities and degree of progress made.

Chair

The chair is an external person from practice and it is their role to chair, as well as minute take.

Practice Tutor Role

Moderation is not needed for professional practice modules; however, there is still a need to ensure transparency of marking. The Practice Tutor must check all requirements of the portfolio have been met and where information is missing or is not clear, the Practice Tutor should investigate this and contact the Practice Educator. As stated previously the assessment decision is made by the Practice Educator and Practice Tutor, and is provisional subject to ratification at the Field Board; a process that includes External Examiner scrutiny.

The Practice Tutor must notify the practice learning lead of any fail decisions. Practice Tutors will also be asked to identify a strong pass portfolio for the panel to compile the external examiner sample.