# Raising Concerns – Student Facing *

- **Applicable to students on UWE professional practice programme**

Do you have a concern about the safety and/or wellbeing of:

- People in your placement environment?
- Yourself within the practice setting?

Yes

Is there an immediate risk of harm?

Yes

No

If you are unsure whether to raise a concern you can contact, the lead in practice, Programme Team or the NHS and Social Care confidential helpline:

Tel: 08000724725 or
e-mail: enquiries@wbhelpline.org.uk or
web: http://wbhelpline.org.uk/

**Take immediate action**
Raise your concern with the lead in practice or other senior member of staff in the local organisation by following the local placement areas policy for raising concerns/whistleblowing

Ensure you keep an accurate record of concerns and actions taken

As soon as possible raise your concern with the lead in practice or other senior member of staff in the local organisation by following the local placement areas policy for raising concerns/ whistleblowing.

Ensure you keep an accurate record of concerns and actions taken

**At the same time**

Raise your concern with UWE Bristol by contacting the Policy Team tel: 0117 3287712 or e-mail safeguard@uwe.ac.uk

Student Services will identify and inform key staff within the Department

You will be informed of who will be dealing with your concerns and the outcome

All students will be debriefed and supported through the process. The University will take every step to minimise any disruption to your studies

At any stage you can obtain support from a wide range of resources such as: Programme Team, Academic Personal Tutor, Student Adviser and InfoPoint.
E-mail: Infopoint@uwe.ac.uk
Tel: +44 (0)117 32 85678
Web: http://www1.uwe.ac.uk/students/informationpoints.aspx