Department of Engineering Design and Mathematics Athena SWAN Self Assessment Team

Terms of reference

Responsibility:
The EDM Athena Swan Self Assessment Team is responsible for the collation and submission of applications for Departmental membership of the Athena SWAN Charter. It is responsible for developing and monitoring the associated Action Plan.

Remit:

1. To promote good employment practice following the key principles of the Athena SWAN Charter.
2. To maintain and progress Departmental membership of the Athena SWAN Charter.
3. To develop and monitor an Action Plan to deliver the aims of the Athena SWAN Charter for women in STEM within the Department
4. To undertake data collection on of female representation in the Department at all levels.
5. To identify areas for improvement and make recommendations to the Departmental Management Group regarding actions to improve the representation, retention and progression of women in the Department.
6. To communicate with colleagues within the Department, Faculty and wider University about the Athena SWAN Charter initiative.

Reporting to:
The EDM SAT reports directly to the Departmental Management team, and also to the University's Athena SWAN SAT.

Membership:

UWE Athena SWAN Officer	Dr Vicky Swinerd (ex officio)
Head of Department	Dr Catherine Hobbs (ex officio)
Associate Head of Department representative	Dr Alistair Clark
Programme Manager representative	Dr Lisa Brodie
Research Centre management representative	Professor Lyndon Smith
UG Student representative	
PGR Student representative	
Early Career Researcher representative	Dr Mark Hansen
Lecturer representative	Dr Deirdre Toher
Senior Lecturer representative	Mr Andy Gray
Other staff representatives	Mrs Wendy Fowles-Sweet
Associate Prof/Prof representative	Prof Janice Kiely

Members will be appointed for a term of two years in the first instance renewable for a further two years. The Steering Group can co-opt additional members as full members of the group or for specific pieces of work.