

# External Peer Review – Schedule of Fees

This document outlines the fees payable to appointed Field External Examiners; Chief External Examiners; External Examiners (Variant Regulations); Chief External Examiners (Variant Regulations); External Academic Advisers; External Practice Led Advisers; University Validation Panel Members; Programme Enhancement Review External Panel Members and Student Panel Members.

## External Examiner Fees

Annual fees to be paid are outlined in the letter of appointment sent to the External Examiner and paid after receipt of the External Examiner’s annual report to the University. Fees are assigned as follows:

<b>Field External Examiner</b> Responsible for 1-5 module runs	<b>Field External Examiner</b> Responsible for 6-20 module runs	<b>Chief External Examiner</b> Responsible for up to 20 programmes or awards	<b>Chief External Examiner</b> Responsible for 21 or more programmes or awards
<b>£250</b>	<b>£550</b>	<b>£600</b>	<b>£700</b>

## Exceptional Additional Fees

There may be on occasion exceptional additional fees payable to External Examiners. In these circumstances, this will be outlined during the nomination process and confirmed within the appointment letter.

Examples of these fees might include:

- i) As relevant an additional £75 payable to Field External Examiners for oversight of a professionally accredited or recognised award(s);
- ii) Where Field External Examiners are allocated over 20 module runs, an additional annual fee based on workload may be awarded;
- iii) Where a Professional Body requires a different fee structure, their requirements will be followed;
- iv) In certain cases, in relation to portfolios including external examination of collaborative provision partners, exceptional additional fees may be agreed.

## External Examiners (Variant Regulations) Fees

Annual fees to be paid are outlined in the letter of appointment sent to the External Examiner and paid after receipt of the External Examiner's annual report to the University. Fees are assigned as follows:

<b>External Examiner (Variant Regulations)</b>	<b>Chief External Examiner (Variant Regulations)</b>
<b>£500</b>	<b>£550</b>

## External Academic and Practice-Led Advisers

Where an External Academic or Practice Led Adviser has been invited to provide subject specific advice as an academic or industry expert for the design of a new or revised curriculum, the below fees will be paid on completion of their duties as specified in the appointment letter. Fees are assigned per event as follows:

<b>External Academic Adviser</b>	<b>External Practice-Led Adviser</b>
<b>£200</b>	<b>£200</b>

## External Panel Members\*

\*Including: University Validation Panel Members; Programme Enhancement Review External Panel Members and Student Panel Members.

Where an External Panel Member is appointed to act as a subject expert at a relevant University Panel, fees will be paid per event as follows:

<b>External Panel Member (one-day event)</b>	<b>External Panel Member (two-day event)</b>
<b>£200</b>	<b>£300</b>