

SUMMARY OF ANNUAL LEAVE – professional services staff

For all staff the leave entitlement shown is in addition to 8 public/bank holidays and 3 extra statutory holidays and Christmas closure days.

The annual leave ‘days’ shown below apply only to staff who work a standard 5 day out of 7 working pattern. The equivalent entitlements would be recalculated for part-time staff and non-standard working, i.e. shift patterns.

Grade	New Staff	After 5 years continuous service
A to E	25 days	30 days
F	27 days	30 days
F	27 days	30 days
G	27 days	30 days
H	27 days	30 days
H & above	27 days	30 days