

BOARD OF GOVERNORS

Minutes of the meeting of the Board of Governors held on Tuesday 12 July 2022.

Present: David Lamb (Chair), Richard Bacon, Jenny Body, Laura Claydon, Professor John Craven, Carolyn Donoghue, Domini Harewood, Priya Kaur, Ian MacKenzie, Dr Chris Moore (until G22.07.10.1), Rania Regaieg (until G22.07.12.3), Tim Simmonds, Dave Tansley, Professor Steve West (until G22.07.12.3), Andrea Young.

Apologies: Professor Marc Griffiths, Grant Mansfield, Margaret Simmons-Bird, Kalpna Woolf.

In Attendance: Dr Jodie Anstee, Clerk (until G22.07.12.3), Professor Amanda Coffey, DVC and Provost (until G22.07.12.3), William Liew (from G22.07.8 to G22.07.10.22), Jo Midgley, Registrar and PVC Student Experience (from G22.07.6 until G22.07.12.3), Dr Sally Moyle, Deputy Dean, HAS (for G22.07.9, via MS Teams), Christine Gledhill, Deputy Clerk (minutes, until G22.07.13).

G22.07.1 MEMBERSHIP AND APOLOGIES

G22.07.1.1 Apologies received were noted as set out above.

Confirmation of Appointments

G22.07.1.2 Ms Rania Regaieg, Student Nominee

On the recommendation of the Nominations and Governance Committee, Members **ratified** the nomination of the new Students' Union (SU) President as Student Nominee, with effect from 1 July 2022. Members welcomed Rania to her first meeting as the Student Nominee.

G22.07.1.3 Professor Jim Smith, Elected Academic Board Nominee

On the recommendation of the Nominations and Governance Committee, Members **ratified** the nomination of Professor Jim Smith, Professor in Interactive Artificial Intelligence (AI) and Deputy Director of the Computer Science Research Centre, as the elected Academic Board Nominee, for a term of office of two years, with effect from 1 September 2022.

Professor Smith would replace Dr Chris Moore.

G22.07.1.4 Professor Dame Julie Lydon, DBE, Co-opted Member

Members approved the recommendation of the Nominations and Governance Committee that Professor Dame Julie Lydon be appointed as the Co-opted Member for an initial term of office of 3 years, with effect from 1 August 2022.

Professor Dame Julie Lydon would replace Professor John Craven, CBE.

G22.07.2 DECLARATIONS OF INTERESTS

Members were invited to declare any agenda items for which they may be conflicted.

No declarations were received.

G22.07.3 PRESIDENT OF THE STUDENTS' UNION – INTRODUCTION AND PRIORITIES

Paper G22/07/01 was received

G22.07.3.1 Rania Regaieg, UWESU President provided Members with a summary of her background, interests and experience to date, her focus on the student experience and her role as “the voice of others”. Members noted that Rania had held the position of UWESU Vice President, Community and Welfare for the last year.

G22.07.3.2 Members also noted that the UWESU President had established the Speak Up Society and had been involved in many societies during her time at the University.

G22.07.3.3 Rania shared her priorities for the year:

- i. Curriculum and employability.
- ii. Celebrating neurodiversity in Higher Education.
- iii. Environmental sustainability (with the whole UWESU team).
- iv. As UWESU Trustee, to ensure the accountability of the UWESU.

G22.07.3.4 The Chair thanked Rania for her comments and encouraged Board Members with similar interests to reach out to her in support.

G22.07.4 OPENING DISCUSSION AND SUMMARY OF FEEDBACK FROM GOVERNOR 1:1s

Paper G22/07/02 was received

G22.07.4.1 The Chair thanked Members for an excellent Strategic Away Day event in March and referred to the summary of their feedback during the recent 1:1 sessions he had held. Members were invited to provide any further observations.

G22.07.4.2 Members acknowledged that the Board was a relatively ‘young’ team whose Members knew little about each other – skills, interests, etc. There had been little opportunity to get to know one another at the Away Day and Members asked how this could be achieved in order to maximise the skills around the table and make for a more effective team.

G22.07.4.3 Members noted that the Clerk and the Governance Team were looking to adjust the programme for the next Away Day event in March 2023, with a short Board meeting on the first day with a more relaxed, informal dinner event.

G22.07.4.4 Members noted the team-building activity being facilitated by an external consultant for the Directorate team and noted the value and importance of effective teamwork across the whole University leadership – including the Board of Governors – in order to deliver its ambitious strategy. This would help to create a setting in which Governors were able to ask the probing questions and where the Executive were able to acknowledge that where answers were not known, these would be sought out and the requested information provided to Governors.

G22.07.4.5 Members noted the Chair’s suggestion that individual committees were also free to make their own arrangements for a dinner or other informal event.

G22.07.4.7 The Chair invited Members to raise any further matters for consideration at the meeting or for a future meeting of the Board. No further matters were raised.

STRATEGIC ITEMS FOR DISCUSSION

G22.07.5 VICE-CHANCELLOR’S REPORT

Paper G22/07/03 was received

G22.07.5.1 Members noted the content of the report and received an update from the Vice-Chancellor. Members noted the following in particular:

G22.07.5.2 *External policy environment*

- i. The fast-moving Government changes that were currently happening could cause some challenges for the sector, with delays likely; for example, the Higher Education (Freedom of Speech) Bill, was now likely to be passed on to the next Prime Minister.
- ii. On 27 June 2022 the then Minister of State for Higher and Further Education, Michelle Donelan had sent a letter to a number of Vice-Chancellors regarding Freedom of Speech and the use of external assurance benchmarks for diversity. The Vice-Chancellor, in his capacity as President of UUK had responded to the letter, a copy of which was provided. The University's revised Freedom of Speech Policy and Code of Practice would be considered later in the meeting for Board approval.

G22.07.5.3 *Levelling Up*

- i. The Vice-Chancellor and a number of other Vice-Chancellors served on a group with the former Secretary of State for Education Justine Greening, the focus of which was to safeguard the regional value of universities, including outreach and widening participation activity.
- ii. Professor West had spoken at the launch event for the Levelling Up Universities Coalition's 'University Best Practice' White Paper. Members noted the importance for universities to identify the work they were doing and how they were contributing to their local places, as part of this agenda.
- iii. A reminder of the University's Future Quest programme, a regional collaboration widening access to HE; since January 2017 over 12,000 learners from schools and colleges had been engaged in activity during that time.

G22.07.5.4 *Closing the ethnicity awarding gap*

- i. UUK launched a report in late June 'Closing the Gap: three years on'.
- ii. The Minister had also written to universities with regard to degree classification inflation, requesting assurance that degree profiles were reverting back to 2019/2020 (England only), in terms of good honours (First and Upper Second).
- iii. The Government wished the sector to revert to 2010 profile levels, although the integrity of that data was questionable.
- iv. The immediate issue of reverting the degree profile without affecting the work being undertaken to close attainment gaps. The University would continue its work on closing the awarding gap.

G22.07.5.5 *Senior Staff Recruitment*

- i. Pro Vice-Chancellor Head of College, Business and Law – Professor Yvonne Beach had been appointed and was expected to take up the role in October 2022.
- ii. Chief People Officer – interviews were scheduled to take place on 13 July 2022.

G22.07.5.6 *Student Deaths Quarterly Report*

Members noted the report and asked whether the information provided was in keeping with that relating to wider society, provided by the ONS. Members noted that the ONS data was retrospective and somewhat out of date; however, the trend line for suicides was reducing in university populations.

G22.07.5.7 *National Student Survey (NSS)*

Members noted that the results and the results analysis summary had been uploaded to the Teams site. Members noted the following:

- i. Faculty results – some very good performance with shifts in performance elsewhere.
- ii. Programmes where interventions had been directed, had improved; some significantly.

- iii. The exception was in Nursing and Midwifery, where the results were very poor; this impacted considerably on the overall results because of the size of these study areas.
- iv. First-stage analysis activity was ongoing to determine the reasons behind the results and the qualitative comments from the survey would also be examined as these would be key to furthering understanding of the areas requiring focus. Triangulating the results of the staff survey also may be helpful to this.
- v. Conversations were taking place with the Faculty leadership teams to discuss the support being provided to Programme Leaders.
- vi. Recognition of the impact of these results on programme staff and on the student experience of those progressing from their first and second years.

G22.07.5.8 During discussions Members noted that the students that had attended the lunch with Governors at Glenside had shared their concerns regarding timetabling. Members acknowledged the importance of awaiting more feedback from the senior team once further analysis had been undertaken, including that of the qualitative comments; this would be a significant piece of work.

G22.07.5.9 Members also noted the following:

- vii. The PVC and Executive Dean, Professor Marc Griffiths had instigated an independent review in the area of poor performance, which was in train and would progress quickly.
- viii. Staff turnover – there were currently 3 vacancies (reduced from 17) in Nursing. Ten staff had left over the Covid 19 period, some having retired and others having moved on to other HEIs.
- ix. The difficulty in recruiting academic staff into Nursing and Midwifery from the NHS and in recruiting individuals at the senior level who had an equivalent level of experience to those that had left.
- x. 12 programmes had achieved 100 per cent overall satisfaction score (up from 4 programmes the previous year).
- xi. Business and Management were coming back very strongly, having an improved position upon that held pre-Covid.

G22.07.5.10 Members noted that the summary analysis (including the qualitative comments) was expected to be shared in a week's time and would identify any themes. This would be shared with the Board via Teams and a follow-up Teams meeting would be arranged, if necessary. Members welcomed the Vice-Chancellor's invitation to send through any questions via the Teams channel.

ACTION: Vice-Chancellor to share the summary analysis via Teams.

G22.07.6 STRATEGY: STRATEGY 2030 IMPLEMENTATION

Paper G22/07/04 was received

G22.07.6.1 Jo Midgley, Registrar and Pro Vice-Chancellor, Student Experience referred Members to the Strategy 2030 Roadmap, which included details on progress to date, current and emerging issues and next steps. A Portfolio Update template was also provided for review.

G22.07.6.2 Members noted the following:

- i. The significant activity being undertaken and progressing well.
- ii. Among the key challenges was that of the IT Transformation project (Student Journey Programme) which was currently being worked through. A full report had been shared with the FEIT Committee at its meeting on 9 June 2022.
- iii. The Colleges and Schools restructure and TOM projects were progressing as expected.
- iv. Accommodation – SAP3 was on track and the Chief Financial Officer was working on the Masterplan, which included the proposal to relocate Glenside to Frenchay.
- v. Work was progressing on the Campus Life project.

vi. The Subject Readiness Review was up and running.

- G22.07.6.3 During discussions Members noted that the Roadmap covered a three-year period and asked how Governors would know when a project had been completed. Members noted that the senior team would provide this confirmation, in addition to the read-across to the Corporate Scorecard and lead indicators.
- G22.07.6.4 Members remarked favourably upon the detail provided within one piece of management information and commended the fact that projects were more or less on track.
- G22.07.6.5 Members acknowledged that there was further work to do to optimise the reporting of information, but cautioned against the temptation to re-invent management information for every meeting and advised colleagues to invest in one set of management information and guide the Board to understand that.
- G22.07.6.6 Members noted the Portfolio Update template, which captured business strands and the Executive leads for each, activity undertaken during the last reporting period and the activity forthcoming in the next.
- G22.07.6.7 Members noted that a considerable amount of activity was now business as usual (BAU) and this would also be captured in the Portfolio Update.
- G22.07.6.8 Members requested that this level of detail would be appropriate for scrutiny at committee level, with 'insights' being brought to the attention of the Board. Members noted that any aspect rated Red would be reported to the Board.

Members acknowledged the need for the Chairs to reflect on how this management information would sit across the Board and its Committees.

ACTION: Committees to receive the relevant portfolio reports at their next meetings, further assess the format of the management information provided and refer any matters to the Board as required.

G22.07.7 STRATEGY: CORPORATE SCORECARD

Paper G22/07/05 was received

- G22.07.7.1 Members noted the latest version of the Corporate Scorecard 2030 and that a session was held with the Directorate on 20 June 2022 to consider the following:
- i. Whether the metrics fully captured or steered the commitments of Strategy 2030.
 - ii. The current distance to travel to the 2030 stretch targets.
 - iii. Whether the annual targets could be adjusted to reflect the delivery timeline for the benefits set out in the Strategy 2030 Roadmap.
- G22.07.7.2 Members discussed some of the considerations such as:
- i. The need to ensure that Student Success and Non-Continuation metrics aligned with the way the University would be measured under the revised Teaching Excellence Framework (TEF).
 - ii. The OfS had provided a clear sense of how the University would be held to account on Continuation/Progression and this would need to be reflected.
 - iii. Graduate Wellbeing – currently this was measured through the Graduate Outcomes metric, whereby eighteen months after graduating, graduates were asked “To what extent do you feel things you do in your life are worthwhile?” This was one example of a measure that did not sit particularly well.

G22.07.7.3 Members noted that a report outlining the revised metrics and the rationale for changes would be brought to the Board.

ACTION: Vice-Chancellor

FINANCE, ESTATES AND IT MATTERS

G22.07.8 FINANCIAL ESTIMATES AND FORECASTS

Paper G22/07/06 was received

- G22.07.8.1 Ian MacKenzie, FEIT Committee Chair, advised the Board that the Committee had considered the report in detail at its meeting on 9 June 2022 and had recommended the following to the Board:
1. Approval of the draft budget for 2022/2023.
 2. Approval of the allocation of 2022/2023 block grant and resources to the UWE Bristol Students' Union.
 3. Noting of the preliminary financial forecasts for the years to 2024/25 as a baseline to build on a financially sustainable budget plan for the financial return for OfS in December 2022.
- G22.07.8.2 William Liew, Chief Financial Officer, informed Members that this had been a particularly challenging financial planning exercise, having been undertaken in the context of a very high inflation environment. Members noted the contingency to offset any shortfall in recruitment or any other adverse variances, particularly for pay awards, (the trade unions were now in dispute with the latest offer of 3% from employers), increased inflation and rising energy and other costs.
- G22.07.8.3 Members also noted that the University was currently forecasting a negative deficit in 2024/2025, partly due to the tuition fee remaining flat at £9,250 and significantly rising costs; this was an issue for the entire HE sector. The University was therefore planning carefully in order to avoid a negative deficit.
- G22.07.8.4 Members queried the drop in Home Undergraduate numbers in the draft 2022/23 budget and noted that this was related in part to second year students who did not undertake a placement because of the pandemic restrictions and were therefore on a lower fee.
- G22.07.8.5 Members noted that staff costs forecast for 2022/23 equated to 63% of total income, an increase on recent years; this reflected the growing costs of employment.
- G22.07.8.6 Members noted that the way an institution was organised would affect its staff costs; for example, where services were outsourced or where subsidiaries had been established.
- G22.07.8.7 Members also noted the reports in the media of programme cuts, significant restructuring and staff losses across the sector and recognised the need to take such action in order to protect the long-term financial sustainability and academic sustainability of the institution.
- G22.07.8.8 Members further noted the concern around research income and the future of Horizon Europe funding, the absence of which would disproportionately disadvantage universities such as UWE Bristol.
- G22.07.8.9 Members **agreed** to:
1. **Approve** the draft budget for 2022/2023.
 2. **Approve** the allocation of 2022/2023 block grant and resources to the UWE Bristol Students' Union.

3. **Note** of the preliminary financial forecasts for the years to 2024/25 as a baseline to build on a financially sustainable budget plan for the financial return for OfS in December 2022.

G22.07.9 GLENSIDE RELOCATION OPTIONS

Paper G22/07/07 was received

- G22.07.9.1 The Chair welcomed Dr Sally Moyle, Deputy Dean, Faculty of Health and Applied Sciences who joined the meeting via Microsoft Teams, to present this item.
- G22.07.9.2 Members were reminded of the discussion that took place at the Strategic Away Day in March about the relocation of Glenside to Frenchay, when Board Members were presented with an outline of the vision for Health and Social Wellbeing at the University, and had approved the next steps to further develop the vision, and to develop a concept/space analysis and an options appraisal of space requirements.
- G22.07.9.3 Members noted the following:
- i. In developing the brief, several factors had been taken into consideration, including:
 - a. Growth of the student body.
 - b. Growth of staff numbers to support courses.
 - c. Change of pedagogy to allow more experiential, simulated and immersive learning.
 - d. More flexible facilities to support timetabling efficiencies and greater connection to the main campus.
 - ii. Consultation with stakeholders had been undertaken through presentations, workshops, meetings and site visits; these had informed key design decisions and would continue to inform the brief and design going forward.
 - iii. The vision was constructed around the Strategy 2030 themes of Purpose, People and Place, with the ethos of being multi-professional and practice-led being at the heart of the School's vision for teaching and learning.
 - iv. High-level benefits of the vision included:
 - a. Improved provision of Learning and Teaching to support the Health and Social Care workforce of the future.
 - b. Increase in high quality and impactful research and enterprise that informed practice.
 - c. Increased community engagement.
 - d. Improved number of collaborations, partnerships and identity.
- G22.07.9.4 Members also noted that three options had been considered, namely:
- i. Option 1 – retrofitting existing buildings EP1 and EP2 with an additional new build element (cost: £104,472,000 inc. 20% VAT).
 - ii. Option 2 – retrofitting and extending existing ECC building (cost: £103,380,000 inc. 20% VAT).
 - iii. Option 3 – demolition of ECC and a new purpose-built option £154,308,000 (inc. 20% VAT).
- G22.07.9.5 Members further noted that Option 1 was the preferred option to progress to a Stage 2 design; this presented:
- i. A workable building floor plate with generous floor to floor heights.
 - ii. Refurbishment of an existing building would reduce the impact of embodied carbon and the site was well positioned to allow both community and public engagement and connection into the main campus for students and staff.
 - iii. The location also offered connectivity into future developments on Area 4.
- G22.07.9.6 Members asked whether an equalities impact assessment would be undertaken and noted that this would be done at the next stage.

- G22.07.9.7 Members also asked whether the option factored in student numbers to “future-proof” the development in terms of space and noted the confirmation that this had been done, and included an additional 20% growth for a National Centre.
- G22.07.9.8 Members asked whether the cost was within the University’s vision of long-term spend. Members noted that the cost did not include relocation and other associated (facilities) costs and that these were estimated costs, not a budget and construction costs were rising.
- G22.07.9.9 Members also noted that the University was carefully developing its Masterplan for the next 8 years, including the need to ensure that cash generation was sustained. A full account of how the Frenchay Campus would look would be presented to the Board in the Autumn 2022.

ACTION: Chief Financial Officer

- G22.07.9.10 Members asked whether the Glenside campus would be sold and noted that the market had yet to be tested in this regard. Members noted that Fromeside and the CAMHS Unit would remain and that the University owned the remainder of the site.
- G22.07.9.11 Members **approved** the development of Option 1 to a full business case and full design stage including a move to RIBA stage 2 concept design and costing.

REPORTS

G22.07.10 COMMITTEE ASSURANCE REPORTS

Paper G22/07/08 was received

G22.07.10.1 Nominations and Governance Committee

Dr Chris Moore, Academic Board Nominee

The Chair of Governors and Chair of the Committee Chair informed Members that this was the last Board meeting for Dr Chris Moore, elected Academic Board Nominee. Members noted that Chris needed to leave the meeting early and on behalf of the Board he thanked Chris for his valuable contribution and the insights that he had shared with Members, from his perspective as a Programme Leader.

Dr Chris Moore left the meeting.

The Chair then provided Members with a summary of the Nominations and Governance Committee meeting held on 7 July 2022, which had focused primarily on the recommended Board appointments, ratified at the start of this Board of Governors meeting.

- G22.07.10.2 Members also noted that the Committee had discussed the proposed process to find a new University Chancellor and that the Board would be engaged at various points in that process.

G22.07.10.3 **People, Culture, Quality and Standards (PCQS) Committee**

Jenny Body, PCQS Committee Chair, reported that at its meeting on 6 June 2022 the PCQS Committee had looked in detail at a number of matters, including the University’s Degree Outcomes Statement, which was approved for publication and its EDI Impact Report, which was recommended by the Committee for Board approval.

- G22.07.10.4 Members noted that during discussions of the EDI Impact Report the Committee had queried the benchmark for the University in terms of staff profile and had been advised that further consideration was needed as to whether this should be WECA, Bristol, or the University’s students. New census data was due to be published later in 2022 and this would help support further discussions.

- G22.07.10.5 Members **approved** the EDI Impact Report.
- G22.07.10.6 Members also noted that the Committee had also discussed the People Strategic Risk in detail and that the appointment of a new Chief People Officer would help to manage this risk.
- G22.07.10.7 **Finance, Estates and IT (FEIT) Committee**
Ian MacKenzie, FEIT Committee Chair, provided Members with a summary of discussions that had taken place at the FEIT Committee meeting held on 9 June 2022, including a detailed discussion of the University's draft budget for 2022/2023 (approved earlier in this meeting) and its financial estimates and plans to 2024/2025.
- G22.07.10.8 Members noted that the Committee had considered in detail the University's Finance Strategic Risk.
- G22.07.10.9 Members also noted that the Committee had considered a proposal that the University lease a Purpose-Built Student Accommodation on Filton Retail Park and had recommended this to the Board for approval.
- G22.07.10.10 Members **approved** the recommendation that the University lease a Purpose-Built Student Accommodation on Filton Retail Park.
- G22.07.10.11 Members further noted that the FEIT Committee had considered the request for internet banking services access with Handelsbanken and referred to the agreement details provided as an appendix to the assurance report.
- G22.07.10.12 A copy of the Additional Service Conditions relating to the use of the Corporate Internet Services available from Handelsbanken plc (the "Bank"), together with the required Application and Amendment form, User Registration form(s) and optional User Permission Details form(s) were produced to the meeting (all such documents being collectively referred to as the "Agreements").

It was noted that by entering into the Agreements the University would gain access to information on its accounts with the Bank by way of an Internet connection and would further be able to make payments and otherwise give instructions to the Bank electronically through the Corporate Internet Service in relation to the operation of its accounts. It was further noted that any authorities granted to Authorised Users in the Agreements would override any existing mandate between the University and the Bank relating to the processing of transactions on, and the operation of, the University's accounts through the Corporate Internet Services.

After due consideration of all the circumstances and being satisfied that it was in the University's best interest the Board of Governors **resolved** that the University should enter into the Agreements with the Bank.

It was further **resolved**

That Professor Steve West, Vice-Chancellor and William Liew, Chief Financial Officer were authorised by the Board of Governors to sign and execute on behalf of the University all Agreements and to take any other action or decision required in connection with the Corporate Internet Services, including the appointment of Administrators who, it was noted and approved, would themselves have the ability to set and amend the level of Permissions granted to each other Authorised User on behalf of the University.

- G22.07.10.13 The FEIT Committee Chair informed Members that the Committee had received an update from Jo Midgley, Registrar and Pro Vice-Chancellor, Student Experience on

the latest position of the Student Journey Programme (SJP) and had noted that the University was well into the confidence-building phase with the supplier, with a decision deadline of 14 July 2022 in place, when the Programme Board would reach a decision for its recommendation to the Directorate.

G22.07.10.14 Members noted that the Committee had agreed that the Chair liaise on its behalf with the Registrar and PVC Student Experience during the period leading up to the deadlines, and to share updates with Members as required.

G22.07.10.15 Members also noted that the Committee had considered the University's Annual Sustainability Report. It was requested that the report be shared with all Board Members.

ACTION: Deputy Clerk

G22.07.10.16 Members further noted that the Pensions and Financial Sustainability Sub-Committee had recently met twice and was supporting the University through its considerations in relation to the Student Accommodation Project Phase 2, in terms of financing and partnership opportunities. Members noted that this was a significant project to consider given the current macroeconomic environment.

G22.07.10.17 **Audit, Risk and Assurance Committee (ARAC)**
Richard Bacon, ARAC Chair, informed Members that the Committee had considered three substantive items at its meeting on 29 June 2022.

G22.07.10.18 Members noted that Apprenticeships were currently rated Red on the Tactical Risk Register (due to the likelihood of an Ofsted Inspection and an audit by the Education and Skills Funding Agency [ESFA]), and the Director of Apprenticeships, David Barrett had attended the meeting at the Committee's invitation. The Committee had been assured by the account given of the significant amount of activity being undertaken to address this matter.

G22.07.10.19 Members also noted that Martin Boddy, PVC Research and Enterprise had also attended the meeting to explain the reasons behind the delay in completing internal audit recommendations relating to a Research Governance audit review undertaken some time ago.

G22.07.10.20 The Committee also wished to formally record its concern regarding poor compliance/ use of EDI data and the risk that this presented to the strategic objective to close the awarding gap. The Committee had noted that this matter would fall within the remit of the Chief People Officer; at the time of the discussion the Committee was not aware of how far the CPO recruitment process had progressed.

The PCQS Committee would follow up this concern at its next meeting.

ACTION: PCQS Chair/Secretary

G22.07.10.21 The ARAC Chair presented the recommendation of the Committee that the contract for Internal Audit Services with PwC, be extended for two years, subject to performance review and reappointment.

G22.07.10.22 Members **approved** the recommendation that the Internal Audit Services contract with PwC be extended as described.

The Chief Financial Officer left the meeting.

G22.07.11 CLERK'S REPORT
Paper G22/07/09 was received

G22.07.11.1 The Clerk, Dr Jodie Anstee, drew Members' attention to the following:

- i. The Prevent Accountability and Assurance Return – the University had received confirmation that the OfS had no queries about the University’s submission for 2020-2021. Members noted that the OfS had advised that it would no longer issue compliance judgements as part of this process, but may contact the University to discuss any new information the OfS became aware of, relating to its Prevent implementation.
- ii. Freedom of Speech Policy and Code of Practice – Members noted the process followed for the review and redrafting of the University’s Freedom of Speech Policy and Code of Practice, including consideration by the Academic Board on 6 July 2022, who now recommended the revised policy and code of practice for Board approval.

G22.07.11.2 Members commended and **approved** the revised Freedom of Speech Policy and Code of Practice.

G22.07.12 MINUTES AND MATTERS ARISING

Paper G22/07/10 was received

G22.07.12.1 Members **approved** the minutes of the meeting held on 23 March 2022.

G22.07.12.2 Matters Arising

Strategy: Corporate Scorecard – Research Income (G22.03.6.13 refers)

Members noted that the deep-dive into Research matters had been noted for the programme of the Governor information event taking place on 20 September 2022.

G22.07.12.3 University staff, Staff and Student Nominees left the meeting. The Deputy Clerk remained for the next item.

G22.07.13 ANY OTHER BUSINESS

G22.07.13.1 New Parliamentary Under Secretary of State (Minister for Skills, Further and Higher Education)

Members noted that Andrea Jenkyns had been appointed as the new Parliamentary Under Secretary of State.

G22.07.13.2 Professor John Craven, CBE, Co-opted Member

The Chair shared with Members that this was John’s last meeting. On behalf of the Board, he thanked John for sharing his experience, expertise and wisdom in his almost 9 years’ service as a UWE Governor.

RESERVED BUSINESS

G22.07.14 Remuneration Committee (REMCO)

This item is recorded as a confidential minute.

The Deputy Clerk left the meeting at the conclusion of this item.

G22.07.15 INDEPENDENT GOVERNOR DISCUSSION

This session involved Lay Governors only and was not minuted.

***G22.07.16 UWESU AND UWE GOVERNORS’ STRATEGIC WORKSHOP NOTES**

*Paper *G22/07/11 was received and noted.*

***G22.07.17 PEOPLE, CULTURE, QUALITY AND STANDARDS COMMITTEE MINUTES**

*Paper *G22/07/12 was received and noted.*

***G22.07.18 FINANCE, ESTATES AND IT COMMITTEE MINUTES**

Paper *G22/07/13 was received and noted.

***G22.07.19 AUDIT, RISK AND ASSURANCE COMMITTEE MINUTES**

Paper *G22/07/14 was received and noted.

***G22.07.20 SUMMARY OF COMMERCIAL ACTIVITIES**

Paper *G22/07/15 was received and noted.

***G22.07.21 UNIVERSITY COMPANIES AND DIRECTORS**

Paper *G22/07/16 was received and noted.

***G22.07.22 OFFICE FOR STUDENTS (OfS) GRANT LETTER**

The Grant Letter (Paper *G22/07/17) was yet to be received from the OfS.

***G22.07.23 CORPORATE SEAL**

Members noted that since the report in March 2022 to the date of this Board meeting, the application of the Corporate Seal had not been required.

***G22.07.24 ACADEMIC BOARD MINUTES, 22 FEBRUARY 2022 AND 18 MAY 2022**

Paper *G22/07/18 was received and noted.

DATES OF FUTURE MEETINGS

20 September 2022	09:00 – 13:00	Governor Development
	13:00 – 18:00	Lunch, Strategic Seminar and Board meeting (15:00)
29 November 2022	13:00 – 18:00	
21-22 March 2023	inc. Away Day	Clevedon Hall
11 July 2023	13:00 – 18:00	Starting with a joint strategic seminar with Academic Board

OUTSTANDING ACTIONS			
Meeting	Minute	Action	Status
12 July 2022	G22.07.5.10	Vice-Chancellor to share the summary analysis (including the qualitative comments) via Teams. Deputy Clerk to arrange a follow-up Teams meeting, if required.	
12 July 2022	G22.07.6.8	Committees to receive the relevant portfolio reports at their next meetings, further assess the format of the management information provided and refer any matters to the Board as required.	
12 July 2022	G22.07.7.3	Vice-Chancellor to bring a report to the Board, outlining the revised Corporate Scorecard metrics and the rationale for changes.	
12 July 2022	G22.07.9.9	Chief Financial Officer to bring outline of the Frenchay campus to the Board in Autumn 2022.	
12 July 2022	G22.07.10.15	Deputy Clerk to share the Annual Sustainability Report with Board Members.	
12 July 2022	G22.07.10.20	PCQS Committee to follow up EDI data concern at its next meeting (Committee secretary to note for the agenda).	