

# \*\*\* Research Ethics Committee Scrutineer's Review Form

Ethical Review ID number	
First Name	
Last Name	
Full Project Title	
Scrutineer	
Date for return to Committee Officer	

Section 2: Project Details		Ethical concerns / Recommendations
Is the project easily understood?	Yes / No	
Are there any major issues with the proposal methodology which may give rise to ethical issues?	Yes / No	
Section 3: Human Participants		Ethical concerns / Recommendations
Has the size of the sample been satisfactorily justified?	Yes / No	
Are you satisfied on how the participants will be approached?	Yes / No	
Are you satisfied with the recruitment of the research participants, their care and protection	Yes / No	
Are the arrangements for obtaining informed consent clear and is the process satisfactory?	Yes/No	
Has the applicant considered the possible inclusion of vulnerable participants?	Yes / No	
Section 4: Human Tissue		Ethical concerns / Recommendations
Is there evidence of valid NHS REC approval and compliance with HTA regulations?	Yes / N/A	
Section 5: Data Collection, Storage & Disposal		Ethical concerns / Recommendations
Do the proposed arrangements meet requirements for collection and storage, including confidentiality, anonymisation, encryption and access?	Yes / No	
Are you satisfied that the researcher is able to address any ethical issues or problems that may arise?	Yes / No	

Section 6: Other Ethical Issues		Ethical concerns / Recommendations
Are you satisfied that the researcher is appropriately protected?	Yes / No	
Are there any issues of concern to the University?	Yes / No	

Section 7: Supporting documentation		Ethical concerns / Recommendations
Has the applicant provided the correct documentation to support this application?	Yes / No	
a. Consent form	Yes / No	
b. Participant information form	Yes / No	
c. Questionnaire/topic guide	Yes / No	
d. Privacy Statement	Yes / No	

### Recommendation to Chair

In order to reach a decision on the application the Committee must have detailed written feedback from scrutineers on which to base a response to the applicant. **It is essential** that as a scrutineer you include comments below, even if your review is favourable.

- Approved to proceed (Comment below)
- Approved to proceed with conditions (Specify the conditions below)
- Revision and resubmission (Specify below what needs revising)
- Referral to University Ethics Committee (Specify below for what reason)
- Un-favourable opinion (Specify below for what reason)

### Final Comments: Ethical concerns / Recommendation

**Scrutineers sign off:** Please only complete this section when you have finished reviewing the application. Once you tick the box, your reviews will be shared with the Chair.

- I confirm that I have finished reviewing the application and my review can now be passed to the Chair.

Name:

Date: